

**MONTERRA
COMMUNITY DEVELOPMENT DISTRICT**

FEBRUARY 19, 2018

AGENDA PACKAGE

Monterra

Community Development District

Inframark, Infrastructure Management Services

210 North University Drive • Suite 702 • Coral Springs, Florida 33071

Tel: (954) 603-0033 • Fax: (954) 345-1292

February 12, 2018

Board of Supervisors
Monterra
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Monterra Community Development District will be held on Monday, February 19, 2018 at 6:00 p.m. at the Club at Monterra, located at 8451 Monterra Boulevard, Cooper City, Florida. Following is the advance agenda for the meeting:

1. Roll Call
2. Approval of Agenda
3. Supervisors' Requests and Audience Comments
4. Organizational Matters
 - A. Acceptance of the Resignation of Mr. Chuck Kuehnle, Effective Immediately (General Election Seat 5)
 - B. Acceptance of the Resignation of Mr. Massimo Pulcini, Effective November 1, 2018 (Landowner Seat 4)
5. Approval of the Minutes of the January 15, 2018 Meeting
6. Discussion of District Engineering Services
7. Discussion of RFPs for Landscaping Services and a Long-Term Landscape Plan
8. Miscellaneous Landscaping Issues
 - A. Pending Equator Invoice
9. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. HOA Representative
 - D. Clubhouse
 - E. District Manager
 - i. Request for Approval
 - a. Pine Island Guardhouse Tile Replacement
 - b. Pine Island Guardhouse Cabinet Removal and Replacement
 - c. Pine Island Entrance Interior and Exterior Painting
 - d. Pine Island Exit Arms Gearbox Replacement
 - e. Office Copy Machine Renewal
 - f. Stump Removal

- g. Dead Palm Trees Removal
 - h. Extra Wall and Columns Paint
 - i. Capital Keystone
 - j. Sandblast Pavers by Pool Deck Sitting Area
 - ii. Action Items
 - a. Consideration of Resolution 2018-04, Acknowledging Name Change to Inframark
 - b. Consideration of Resolution 2018-05, Confirming the General Election
 - c. Consideration of Resolution 2018-06, Authorizing Spending Privileges to the District Manager
 - d. Consideration of Agreement with Tropical Plant and Pest Services
 - iii. Discussion Items
 - a. FEMA Update
 - b. Monthly Newsletter
 - c. Flood Lights for the Vista del Sol Tot Lot
 - d. Audit Restatement
- 10. Financial Reports as of January 31, 2018
- 11. Adjournment

The balance of the agenda is routine in nature and staff will present and discuss their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

George Miller

George Miller
District Manager

Second Order of Business

Monterra Community Development District

Board of Supervisors

- | | |
|--|---|
| <ul style="list-style-type: none"> □ Ricardo Lowe, Chairman □ Greg Popowitz, Vice Chairman □ Susan Kooiman, Assistant Secretary □ Massimo Pulcini, Assistant Secretary | <ul style="list-style-type: none"> □ George Miller, District Manager <li style="padding-left: 20px;">□ Kenneth Cassel, Secretary □ Ginger Wald, District Counsel |
|--|---|

Agenda for Regular Meeting

Monday, February 19, 2018 – 6:00 p.m.

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 - h. Extra Wall and Columns Paint
 - i. Capital Keystone
 - j. Sandblast Pavers by Pool Deck Sitting Area

District Office

Inframark
 210 North University Drive, Suite 702
 Coral Springs, Florida 33071
 (954) 603-0033

Meeting Location

Club at Monterra
 8451 Monterra Boulevard
 Cooper City, Florida 33024
 (954) 374-9936

- ii. Action Items
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 - b. Consideration of Resolution 2018-05, Confirming the General Election
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 - d. Consideration of Agreement with Tropical Plant and Pest Services
- iii. Discussion Items
 - a. FEMA Update
 - b. Monthly Newsletter
 - c. Flood Lights for the Vista del Sol Tot Lot
 - d. Audit Restatement

10. Financial Reports as of January 31, 2018

11. Adjournment

The next Meeting is scheduled for Monday, March 19, 2018 at 6:00 p.m.

District Office
Inframark
210 North University Drive, Suite 702
Coral Springs, Florida 33071
(954) 603-0033

Meeting Location
Club at Monterra
8451 Monterra Boulevard
Cooper City, Florida 33024
(954) 374-9936

Fourth Order of Business

4A.

January 15, 2018

Monterra CDD

RE: Resignation

To whom it may concern,

An opportunity presented itself for us to build a new home, closer to my wife's business so we are moving out of the neighborhood. With that in mind, I must tender my resignation, immediately.

I've enjoyed my time being involved with the CDD and wish you all the best.

Sincerely,

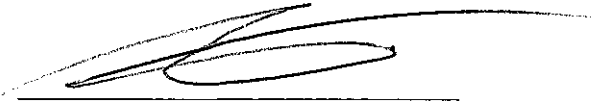


Emery C Kuehnle, III
CDD Board Supervisor
3789 NW 82nd Ter
Cooper City, FL 33024
chuck@chatwithchuck.net

4B

Resignation

I, Massimo Pulcini, hereby resign my position as a Member of the Board of Supervisors of the Monterra Community Development District, effective November 1, 2018.



Massimo Pulcini

1/26/18

Date

Fifth Order of Business

**MINUTES OF MEETING
MONTERRA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Monterra Community Development District was held Monday, January 15, 2018 at 6:00 p.m. at the Club at Monterra, located at 8451 Monterra Boulevard, Cooper City, Florida.

Present and constituting a quorum were:

Ricardo Lowe	Chairman
Greg Popowitz	Vice Chairman
Massimo Pulcini	Assistant Secretary
Susan Kooiman	Assistant Secretary

Also present were:

George Miller	District Manager
Ginger Wald	District Counsel
Maria Mihailovschi	Castle Group
Joaquin Mojica	District Engineer
Dylan Larson	Miller Legg
Hector Patino	Equator Landscaping
Alan Baldwin	Inframark
Bradley Bing	Research Irrigation
Werner Furstenberg	Creative Shades
Audience Members	

The following is a summary of the discussions and actions taken at the January 15, 2018 Monterra Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Miller called the meeting to order and a quorum was established.

THIRD ORDER OF BUSINESS**Approval of Minutes**

- A. December 5, 2017 Special Meeting**
- B. December 18, 2017 Regular Meeting**

Mr. Miller stated each Board member received a copy of the Minutes of the December 5, 2017 Special Meeting and the Minutes of the December 18, 2017 Regular Meeting and requested any additions, corrections or deletions.

There being none,

On MOTION by Ms. Kooiman seconded by Mr. Popowitz with all in favor, the Minutes of the December 5, 2017 Special Meeting and the Minutes of the December 18, 2017 Regular Meeting were approved.

FOURTH ORDER OF BUSINESS**Staff Reports**

- A. Attorney**
 - i. Discussion of District Engineering Services**

- B. Engineer**

- Mr. Miller asked Board direction to obtain a proposal from an engineering firm to perform an analysis of the District's lakes with a specific area of concern being erosion.
- The District Engineer should inspect all District lake erosion issues.
- The Board would like to see past Engineering Reports.
- Ms. Kooiman indicated the District Engineer, at a meeting approximately two years ago, was told not to attend future meetings unless he was requested to do so.
- Mr. Pulcini and Mr. Lowe concurred to look at other engineering firms. Ms. Kooiman indicated this action is going to delay getting a proposal on the columns or the lakes by at least two to three months.
- Ms. Wald discussed the RFQ process, which requires the RFQ to be advertised. The proposals will be evaluated. The Board will rank each proposal and enter into negotiations for a contract. Miller Legg may submit a proposal.
- The existing contract does not have to be terminated first, although, it is a good idea. An engineer must be in place before the Trustee Report goes out.
- The Board may ask for two to three proposals from another type of company which handles lake banks, slopes and headwalls, and not necessarily an engineer.

- Tree and fence issues may also be looked at by a different vendor.
- Mr. Lowe asked for three proposals for an analysis of the lake banks, slopes and headwalls, as well as the fences.
- The District does not necessarily have to go with the lowest bid.
- Mr. Miller discussed the lakes and pointed them out on the map.
- The District Engineer should do a walk-through around the lakes, do some analysis on the slope and provide samples to determine whether or not they are within the slope.
- The Board directed Mr. Miller to request three proposals with the same scope to identify whether or not there are lake problems and report back to the Board.
- Mr. Miller will direct the Engineer to investigate installing a fence at Cascada Isles.
- The Board will reaffirm the current District Engineer or commence the RFQ process at the next meeting.

The record shall reflect the District Engineer and staff from Miller Legg exited the meeting.

SECOND ORDR OF BUSINESS

Supervisors' Requests and Audience Comments

- Mr. Werner Furstenberg from Equator Landscaping commented that not everything in the FP&L easement is going to take place.
- The canopy in the easement should be excluded, as those are swing sets.
- Mr. Furstenberg indicated one of the 20 x 30 units will be removed, minus one umbrella and whatever is needed for the Dog Park.
- Mr. Furstenberg indicated the work should be done by the end of February.
- A Board member mentioned the Dog Park does not have enough water.
- Ms. Wald will make adjustments to the interim and final payment.

On MOTION by Mr. Pulcini seconded by Ms. Kooiman with all in favor, amendment of the Creative Shade Solutions Agreement to account for the reduction in the scope of services and reduction of the cost based upon approximately \$11,250, was approved and District Counsel was authorized to prepare a said amendment.

The Board discussed irrigation.

- Grounding will be done at no charge to the District. The area which needs to be grounded is the Cascada Isles property, and not the CDD's. Mr. Bing indicated they are going to install eight groundings this week in Cascada Isles. They are currently waiting for locations to be done.
- The clock has been replaced twice. This is an HOA issue.
- The pumps are maintained by Hoover.

Landscaping was discussed.

- Mr. Patino discussed the work hours for the landscape workers, which are longer for hurricane work. Mr. Patino would like there to be a sign-in and sign-out process for all of the workers the next time there is a hurricane. The working hours for Hurricane Irma have been adjusted. Most of the workers are employees and not subcontractors.
- Ms. Wald indicated the contractor needs to have the necessary insurance and general liability. The District also needs to be named as an additional insured party.
- The January hurricane invoice was discussed. Ms. Kooiman suggested the District have a hurricane plan. Partial payment of the invoice has been approved.

The record shall reflect Mr. Patino exited the meeting.

- A resident asked permission to plant 12 trees which were removed from her property, by the lake. The Board asked her to submit a drawing and list of what types of trees will be planted. There may be irrigation issues here.
- Inframark will investigate whether lights may be installed near the basketball court. This may be prohibited by FP&L.

C. HOA Representative

There being no representative present, the next item followed.

D. Clubhouse

i. Request for Approval

a. Extra Fences for Calvary Chapel, Corta Bella and Capistrano

- This is hurricane-related damage. Some funds will come out of hurricane reserves and the rest from other reserves. This is an unbudgeted item.
- Ms. Mihailovschi will find out if ASAP can do the repairs for \$11,140. The other work was done already.

On MOTION by Mr. Popowitz seconded by Mr. Lowe with all in favor, the proposal from ASAP Gate Plus to repair fences at Corta Bella, Calvary Chapel and Capistrano in an amount not to exceed \$13,000 was approved.

b. Stump Removal

c. Dead Palm Trees Removal

- Equator is more familiar with the stumps. However, they have manpower issues. This is also a hurricane-related repair. Both items will be deferred for the time being.

d. Aerator Pump Replacement

- The pumps were burned due to water intrusion. They cannot be repaired; they must be replaced.

On MOTION by Mr. Pulcini seconded by Mr. Popowitz with all in favor, the proposal from Eco Blue Aquatic Service in the amount of \$6,400 to replace aerator pumps in Lakes 15 and 18, was approved.

e. Hinges Replacement for Swing Gates

- Two of three hinges need to be replaced due to water intrusion.

On MOTION by Mr. Pulcini seconded by Mr. Popowitz with all in favor, the proposal from AT&I Systems in the amount of \$11,550 to replace hinges for all swing gates at Pine Island and Vista del Sol was approved.

E. District Manager

i. Action Items

a. Landscape Contract

- The plants have been significantly healthier, according to Ms. Kooiman.
- Mr. Miller indicated the CDD needs an arborist, since there are over 2,000 trees on site. Mr. Pulcini would like to have one company handle everything landscape-related.
- Ms. Kooiman discussed all of the former landscapers the District had.
- Most of the Board does not believe Equator has the ability to control the landscaping in its entirety. However, they are mowing and cutting hedges according to the schedule.

Mr. Pulcini MOVED to approve soliciting bids for a new landscape company; and Mr. Popowitz seconded the motion.

- An RFP will have to be prepared and advertised.

On VOICE vote with none in favor, the prior motion failed.

Mr. Pulcini MOVED to terminate the contract with Equator and authorized the District Manager to prepare an RFP for landscaping services only; and Mr. Lowe seconded the motion.

There being no further discussion,

On VOICE vote with Mr. Lowe, Mr. Pulcini and Mr. Popowitz voting aye, and Ms. Kooiman voting nay, the prior motion was approved.

- Mr. Pulcini expressed his concern regarding the wall at the commercial area.
 - b. Pest Control Contract**
- The current vendor has been servicing the CDD for the past year on a monthly basis without a contract. Mr. Miller presented a contract for the Board's review and approval; a copy of which is attached hereto and made part of the public record.
- Ms. Wald shall prepare an agreement, as opposed to the attached. However, the Board may approve the services. Ms. Wald will bring the contract back to the next meeting for the Board to approve.

There being no further discussion,

On MOTION by Mr. Popowitz seconded by Ms. Kooiman with all in favor, the engagement of Tropical Plant and Pest Services in the amount of \$8,333.34 was approved subject to the District Counsel preparing an Agreement in this regard.

ii. Discussion Items

b. Audit Restatement

The Audit was discussed.

- Mr. Baldwin was told at the last meeting to ensure \$5 Million was transferred to the account. He found the account where the money was at the time the account was closed. There was a construction account in which the developer transferred the money. The amount paid at the end came from a State Board Administration account (SBA). It originally went into a SunTrust Bank account. After the \$5 Million was approved, the funds were transferred to the SBA Account. The SunTrust account statement reflects the \$5 Million coming in as a wire transfer.
- Mr. Pulcini indicated \$1.2 Million was in the Debt Service Fund and moved to a General Fund. Mr. Baldwin indicated \$1.2 Million was a requisition which was paid. The payment came out of one Trustee Account and the other from the SBA Account. Posting of assets is only going to amount to \$1.2 Million. The Audit from 2011 reflects two revenue sources under the Capital Projects Fund for at least \$5 Million.
- A lengthy discussion ensued. The readjustment will be \$290,000 from FP&L. Mr. Pulcini wants to know which two transactions were reclassified from one account to the other. He wants to know the impact to FP&L and cash.

a. FEMA Update

- Mr. Miller met with FEMA personnel on property last week. The report is subject to some form of adjustment, and was distributed to the Board.
- There are seven forms of reimbursable expenses, a couple of which are not appropriate for the District.
- There is approximately \$74,000 worth of clean-up expenses, which the District may be applying for. There is reimbursement for the fence repairs, roof repairs and guardhouse flooding. There is a bid for \$3,150.
- The total loss at this point which may be considered by FEMA, is \$105,000. The budget amount for hurricane damage was \$50,000.
- Reimbursement will only be considered on damage already paid for.
- Mr. Miller can sign off on any further reimbursement requests.
- Mr. Miller continues work to determine the administration fee for FEMA hours versus administrative hours. This is approximately 60% reimbursable.

- Damage inventory should be complete by February 14, 2018. A schedule of what is to be paid is due on March 1, 2018.

c. Discussion of Monthly Newsletter

d. Discussion of Flood Lights for the VDS Tot Lot

The Board concurred that these items shall be addressed at the next meeting.

- Mr. Miller will also address the website at the next meeting.
- An Inframark staff member will explain the new Avid System for invoices and payables. Mr. Miller briefly explained the process.
- Mr. Miller will check the system to determine the reason Mr. Patino did not receive his check.
- Ms. Wald asked Mr. Miller to send the PowerPoint presentation for Avid to each Board member for their review.

FIFTH ORDER OF BUSINESS

Financial Reports as of December 31, 2017

Mr. Miller presented the Financial Reports as of December 31, 2017 for the Board's review and approval.

There being no comments or questions,

On MOTION by Mr. Popowitz seconded by Ms. Kooiman with all in favor, the Financial Reports as of December 31, 2017 were approved.

SIXTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Kooiman seconded by Mr. Popowitz with all in favor, the meeting was adjourned at approximately 8:45 p.m.

George Miller
Assistant Secretary

Ricardo Lowe
Chairman

Seventh Order of Business

**Notice of Request for Qualifications
Monterra
Community Development District**

Landscaping Services

The Monterra Community Development District, located in Broward County, Florida announces that professional landscaping services will be required on a continuing basis, services consisting of furnishing all labor, material, equipment, accessories and services necessary to sustain all turf and plant materials in a healthy, vigorous growing condition on a 487-acre site to include mowing and pruning, as defined in the terms and conditions of the specifications and the contract documents pertaining thereto.

Any firm or individual desiring to provide professional services to the District must furnish a Statement of Qualifications (SOQ) including resume of key staff and relevant and past experience with pertinent supporting data.

The District will review all applicants and will comply with the State procedures as established by the Consultant's Competitive Negotiations Act, Chapter 287, Florida Statutes. All applicants interested must submit six (6) each the SOQ and letter of interest by 11:00 a.m. _____, 2018, to the attention of George Miller, Monterra Community Development District, 210 North University Drive, Suite 702 Coral Springs, Florida 33071 (954-603-0033).

George Miller
District Manager

Eighth Order of Business

8A.

Equator Landscaping
 PO Box 820716
 PEMBROKE PINES, FL 33082 US
 info@equatorlandscaping.com
 www.equatorlandscaping.com

Invoice


BILL TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

SHIP TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
32738	01/22/2018	\$6,845.00	02/06/2018	Net 15	

P.O. NUMBER
SALES REP

ACTIVITY	QTY	RATE	AMOUNT
T-1002 Tree Services: Dead tree removals various locations including: Pine island rd median, Linear parks, Estada. 4 Tree Ligustrums \$350.00 ea 7 Orange Geiger \$200.00 ea 6 Cassia \$120.00 ea 1 Gumbo Limbo \$450.00 2 Crape myrtle \$120 ea 3 Medium trees \$350.00 ea 2 Extra Large hardwood removal by lake #6 \$650.00 ea (Behind homes) Stake 3 fallen Cassia trees on median on Pine island road	1	6,845.00	6,845.00

BALANCE DUE
\$6,845.00

Equator Landscaping
 PO Box 820716
 PEMBROKE PINES, FL 33082 US
 info@equatorlandscaping.com
 www.equatorlandscaping.com

Invoice


BILL TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

SHIP TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
32714	11/08/2017	\$33,700.00	11/23/2017	Net 15	

P.O. NUMBER
SALES REP

ACTIVITY	QTY	RATE	AMOUNT
T-1002 Stake trees: Stake trees that fell during Hurricane Irma, work includes use of all necessary heavy equipment needed to lift all trees. this includes Medium and large hardwoods, root pruning performed where needed in order to alleviate tree damage. Trees located along: Estada, Pine Island road, Sterling road, University Drive, Sheridan St, Monterra blvd, Terra mea, Linear parks, Soiano Ave and all subdivisions within Monterra.	248	125.00	31,000.00
T-1002 Tree Services: Removal and disposal of trees located within Linear park, due to their size and proximity to power lines it was high liability and dangerous to lift and stake as these trees were too large.	12	225.00	2,700.00

Man hours: 432

Supervisor hours: 38

Equipment used:

Skid Steer w/ boom attachment and trailer. all necessary tools and equipment needed such as burlap, wooden stakes, rebar, chainsaws, wood chipper, dump truck.

BALANCE DUE
\$33,700.00

Payment terms: Payment in full upon receipt of monthly invoice. Past due accounts will acquire an eighteen percent (18%) interest per year. Should collection activities be warranted, client shall be responsible for any related expenses including but not limited to attorney's fee and court costs. There is a \$50.00 fee for each returned check. A \$65.00 late fee applies to accounts 5 days past due. Past due accounts over 5 days will accrue additional \$35.00 per day until payment is received and will be billed next billing cycle. Any alterations made will void this document.

Equator Landscaping
 PO Box 820716
 PEMBROKE PINES, FL 33082 US
 info@equatorlandscaping.com
 www.equatorlandscaping.com

Invoice


BILL TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

SHIP TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
32715-2	11/11/2017	\$6,650.00	11/26/2017	Net 15	

P.O. NUMBER
SALES REP

ACTIVITY	QTY	RATE	AMOUNT
T-1002 Stake trees: Stake trees that fell during Hurricane Irma, work includes use of all necessary equipment needed to lift all trees this includes Small hardwoods, root pruning performed where needed in order to alleviate tree damage. Trees located along: Linear park, Pine island Road	70	95.00	6,650.00

Man hours: 432

Supervisor hours: 38

Equipment used:

Skid Steer w/ boom attachment and trailer. all necessary tools and equipment needed such as burlap, wooden stakes, rebar, chainsaws, wood chipper, dump truck.

BALANCE DUE
\$6,650.00

Payment terms: Payment in full upon receipt of monthly invoice. Past due accounts will acquire an eighteen percent (18%) interest per year. Should collection activities be warranted, client shall be responsible for any related expenses including but not limited to attorney's fee and court costs. There is a \$50.00 fee for each returned check. A \$65.00 late fee applies to accounts 5 days past due. Past due accounts over 5 days will accrue additional \$35.00 per day until payment is received and will be billed next billing cycle. Any alterations made will void this document.

Ninth Order of Business

9Ei

Monterra Community Development District

Request for Items Approval

Item	Location	Budget Line	Estimate 1	Estimate 2	Estimate 3	Estimate 4	Budget
Pine Island Guardhouse tile replacement	Pine Island Guardhouse	R&M General (Secured Area Op. & Maintenance)	Daniel Flooring \$2,880 (will tile to the cabinets and use same baseboards, remove a toilet and put back)	Ajami \$3,150 (will tile from wall to wall need to remove cabinets)			546001.53970.5055
Pine Island Guardhouse cabinet removal and replacement	Pine Island Guardhouse	R&M General (Secured Area Op. & Maintenance)	J.V. Woodwork services \$3,280 (removal and cabinets/tops replacement)				546001.53970.5055
Pine Island Entrance, interior and exterior painting	Pine Island Tower, monument sign and Guardhouse exterior and interior	R&M General (Secured Area Op. & Maintenance)	TBD				546001.53970.5055
Pine Island Exit Arms gearbox replacement	Exit arms at Pine Island exit	R&M Gate	AT&I \$1,653	Total Entry \$2,017.44			546034.53950.5055
Office Copy Machine Renewal	Clubhouse Management Office	Copy Machine	Xerox \$161.13 plus copies b/w \$0.0119, color \$0.0735				544008.53980.5065

Stump Removal	Throughout Monterra (see map)	R&M Trees & Trimming	Total Tropic Landscaping Inc \$9,080 (includes sod)	Equator Landscaping \$12,255 (includes sod)	Affordable Tree Service \$5,600 (sod not included)	JBk Trees \$8,600 (includes sod)	OP 546099.53960.5040 LP 546099.53960.5045 SA 546099.53960.5055
Dead palm trees removal	Throughout Monterra	R&M Trees & Trimming	Total Tropic Landscaping Inc. \$14,875 Includes stump grind (35 palms)	Equator Landscaping \$9,380 Includes stump grind (35 palms)	Affordable Tree Service \$9,800 Includes stump grind (35 palms)	JBK Trees \$14,000 Includes stump grind (35 palm)	OP 546099.53960.5040 LP 546099.53960.5045 SA 546099.53960.5055
Extra wall & columns paint	Various Locations	R&M General	\$50,960 People's Choice Pressure Cleaning	N/A			OP 546001.53970-5040 LP 546001.53970.5045 SA 546001.53970.5055
Capital Keystone	Various Locations (Columns Around Monterra)	R&M General	Foam Factory \$69 each (plus freight)	Miami Foam Design \$75.40 each	Foam Supply \$126.78 each		OP 546001.53970-5040 LP 546001.53970.5045 SA 546001.53970.5055
Sandblast Pavers by pool deck sitting area	Clubhouse	R&M General	Master Brick \$1,500				546001.53970.5065

Pine Island Guardhouse tile replacement

Background: During the hurricane the guardhouse at Pine Island had some water intrusion, in some areas the tiles broke.

Recommendation: Replace the flooring at the guardhouse. There are two companies that bid the job. Daniel Flooring is suggesting to replace the flooring without removing the cabinets or baseboard. Ajami's proposal is to replace the tiles from wall to wall and baseboards.

Budget: R & M General.

Pine Island Guardhouse cabinet removal and replacement

Background: Remove the old cabinets and granite top so the flooring company can replace the floor tiles from wall to wall. The existing granite counter top might break during the removal of the cabinets so in the proposal a new countertop is included.

Recommendation: If this option is chosen it will be a great opportunity to change the configuration of the cabinets at the guardhouse to make it more user friendly as right now where they are sitting in front of the computer they have drawers instead of space for the legs.

Budget: R & M General.

Pine Island Entrance, interior and exterior painting

Background: Most likely the gate, tower and monument sign have the original paint, in many areas you can see the need of a fresh coat of paint.

Recommendation: To do this job at the same time the tiles are being replaced.

Budget: R & M General.

Pine Island Exit Arms gearbox replacement

Background: The gear boxes for the exit arms at Pine Island are in need of replacement.

Recommendation: Replaced the gearboxes.

Budget: R & M Gate

Office Copy Machine Renewal

Background: The Xerox machine that we currently have in the office is almost 4 years old

Recommendation: To replace the machine with a newer version the monthly fee is approximately \$8 more expensive but the charges per copies are cheaper.

Budget: Copy Machine

Stump Removal

Background: After the Hurricane stumps from damaged trees need to be removed.

Recommendation: Select one of the companies to do the stump removal.

Budget: It will be coded under R&M Trees & Trimming (divided between Overall Project, Linear park and secured area)

Dead Palm Tree Removal

Background: After the Hurricane some of the old palm trees were damaged

Recommendation: Select one of the companies to do the stump removal

Budget: It will be coded under R&M Trees & Trimming (divided between Overall Project, Linear park and secured area)

Extra wall & columns paint

Background: On the original proposal some columns and walls were un-accounted for.

Recommendation: to continue using People's choice painting as they showed to have competitive prices and doing a good job.

Budget: R&M General

Capital Keystone

Background: Some of the columns around Monterra have missing, cracked or moldy tops.

Recommendation: To approve to buy at least 100 tops to replace the damaged ones.

Budget: R&M General.

Sandblast Pavers by pool deck sitting area

Background: It seems like the pavers by the tables area in the pool deck have been sealed while the pavers were dirty, leaving the area looking dirty all the time

Recommendation: Try sandblasting the pavers in order to improve the look of the area.

Budget: R & M General

9Eia

Pine Island Guardhouse tile replacement

DANIEL FLOORING INC
 CC#16-TM-19852-X
 73 SW 12TH AVE #112
 DANIA BEACH FL 33004
 954-929-9580
 WWW.DANIELFLOORING.COM

Estimate

Number	E1356
Date	9/28/2017

Bill To
 MONTERRA CDD
 8431 MONTERRA BOULEVARD
 COPPER CITY, FL, 33024
 954-374-9936

Ship To
 MARIA MIHAILOVSKI
 MMIHAILOVSKI@CASTLEGROUP.COM

PO Number	Terms	Project
-----------	-------	---------

Date	Description	Hours	Rate	Amount
	GUARD HOUSE-			
	REMOVE EXISTING			
	TILE -			
	REMOVE TOILET-			
	SUPPLY AND			
	INSTALL PORCELIN			
	TILE ANTI SLIP			
	COLOR TO BE			
	PICKED - BUDGET	1	\$2,880.00	\$2,880.00
	\$2.50 PER S/F			
	INCLUDE SETTING			
	MATERIAL -			
	REINSTALL TOILET			
	NEW WAX RING AND			
	SUPPLY LINE-			
	INCLUDE TILE BASE			
	IN BATHROOM -			
	POOL ROOM -			
	REPLACE CARPET-			
	REMOVE GLUED			
	DOWN CARPET -			
	SUPPLY NEW			
	COMMERCIAL			
	CARPET TO BE	1	\$2,000.00	\$2,000.00
	PICKED-BUDGET			
	\$12.00 PER YARD-			
	INSTALL GLUED			
	DOWN TO SLAB -			
	MPR -			

DANIEL FLOORING INC
 CC#16-TM-19852-X
 73 SW 12TH AVE #112
 DANIA BEACH FL 33004
 954-929-9580
 WWW.DANIELFLOORING.COM

Estimate

Number	E1356
Date	9/28/2017

Bill To
 MONTERRA CDD
 8431 MONTERRA BOULEVARD
 COPPER CITY, FL, 33024
 954-374-9936

Ship To
 MARIA MIHAILOVSKI
 MMIHAILOVSKI@CASTLEGROUP.COM

PO Number	Terms	Project
-----------	-------	---------

Date	Description	Hours	Rate	Amount
	REPLACE CARPET- REMOVE GLUED DOWN CARPET - SUPPLY NEW COMMERCIAL CARPET TO BE PICKED-BUDGET \$12.00 PER YARD- INSTALL GLUED DOWN TO SLAB - OFFICE	1	\$1,750.00	\$1,750.00
	REPLACE CARPET- REMOVE GLUED DOWN CARPET - SUPPLY NEW COMMERCIAL CARPET TO BE PICKED-BUDGET \$12.00 PER YARD- INSTALL GLUED DOWN TO SLAB - ALL WORK TO BE COMPLETE LEAVING ALL SURROUNDING AREAS NEAT AND CLEAN -	1	\$900.00	\$900.00

DANIEL FLOORING INC
 CC#16-TM-19852-X
 73 SW 12TH AVE #112
 DANIA BEACH FL 33004
 954-929-9580
 WWW.DANIELFLOORING.COM

Estimate

Number	E1356
Date	9/28/2017

Bill To
 MONTERRA CDD
 8431 MONTERRA BOULEVARD
 COPPER CITY , FL, 33024
 954-374-9936

Ship To
 MARIA MIHAILOVSKI
 MMIHAILOVSKI@CASTLEGROUP.COM

PO Number	Terms	Project
-----------	-------	---------

Date	Description	Hours	Rate	Amount
------	-------------	-------	------	--------

Amount Paid	\$0.00
Amount Due	\$7,530.00

Discount	\$0.00
Shipping Cost	\$0.00
Sub Total	\$7,530.00

Total	\$7,530.00
-------	------------

+Ajami Floorings & Granite

7860 NW 58th Street
 Doral Fl. 33168
 Phone: 305-592-7272
 Fax: 305-592-9863
 E-Mail: Barbara@ajamidesign.com
 Web: Ajamidesign.com

Invoice

Oct 5th 2017

QUOTE No.
 BL100517

Bill To:

Ship To:

MONTEIRA CLUB HOUSE/GUARD
 HOUSE

Customer ID: CASTLE GROUP MANAGEMENT

Date	Order No.	Sales Rep.	FOB	Ship Via	Terms	Tax ID

Quantity	Item	Description			Total
GUARD HOUSE		12X24 PORCELAIN TILE			3,150.00
FURNITURE MOVING /PLUMBER BY OTHER	RIPUP/DISPOSAL NEW INSTALLATION WITH 6: BASES	2 STYLE OPTIONS /MARRAZI TRENDY TAN OR DESSERT SAND			
MARIAS OFFICE /BILLIARD/MEETING ROOM	COLOR:PENDING	COMMERCIAL CARPET VISUALLY ENTHRALLING	RIPUP/DISPOSAL/NEW INSTALLATION Glue Down & ENTRY MOLDINGS		3,694.20
			NO WOOD FLOOR BASE WORK HAS BEEN INCLUDED. REMOVAL OF EXISTING BASE BY OTHER AND OR QUOTED DIRECTLY BY CARPENTER WE SUB		

Subtotal:	\$8,844.20
Tax:	INCLUDED
Shipping:	
Miscellaneous:	
Balance Due:	

9Eib

Pine Island Guardhouse cabinet removal and replacement

Maria Mihailovschi

From: Juan Chakkal <jvw.workservices@gmail.com>
Sent: Tuesday, January 30, 2018 7:11 PM
To: Maria Mihailovschi
Subject: Proposal

J.V WOODWORK SERVICES
Ph: 7867807636
Doral fl 33178

Maria Mihailovshi
Monterra CDS

Good evening Maria,

I am sending you proposal/ estimate for the desks at surveillance gate.

Remove and discard desks currently installed at surveillance post.

Three(3) Custom made to measure Desks in ¾ Inch Birch Plywood, veneered with decorative Cherry Laminate Finish. Fabrication and Installation: \$ 1,980

Three(3) Granite table-top for desks. Best price with Installation: \$ 1,300.

Do not hesitate in contacting me if you have any questions or in need of additional information.

Thank you.

Sent from my iPhone

9Eic



PEOPLE'S CHOICE PRESSURE
CLEANING & PAINTING

4341 SW 73 TERRACE
DAVIE, FL 33314

Estimate

Phone #	Fax #
954-274-5554	954-382-9267

Date
2/8/2018

License #11-P-16356-X

Name / Address	
MONTERRA CDD 8451 MONTERRA BOULEVARD COOPER CITY, FL 33024	
Phone	954 374-9936

Project
PINE ISLAND GATE HOUSE

Description	Qty	Rate	Total
PAINT INTERIOR WALLS IN THE PINE ISLAND GATE HOUSE TO INCLUDE CEILING, BASEBOARD, DOORS AND DOOR FRAMES		1,695.00	1,695.00
PAINT EXTERIOR WALLS OF PINE ISLAND GATE HOUSE TO INCLUDE ENTRANCE MONUMENT SIGN		8,175.00	8,175.00
NOTE: THIS PRICE INCLUDES A 40 FT. LIFT FOR A WEEK			

Signing this Estimate indicates all terms and conditions have been accepted.
Please sign and email or fax back to 954-382-9267.

Total

\$9,870.00

Steve Landis or
Al Terwilliger _____

Customer Signature _____

9Eid

Pine Island Exit Arms gearbox replacement

AT&I SYSTEMS
 12260 SW 53rd Street, Suite 608
 Cooper City, FL 33330
 Tel: 866-436-3516 Fax: 866-316-3596
 www.ATISecuritySystems.com



PROPOSAL

DATE	PROPOSAL #
1/26/2018	5676
REQUEST BY	PREPARED BY
Maria	CK

BILL TO

Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

SHIP TO/SITE LOCATION

Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

QTY	DESCRIPTION	Each	Total
	This proposal is to install two new welded gearboxes in the Pine Island exit barrier gates consisting of the following:		
2	Gearbox with Welded Arm Bracket	750.00	1,500.00
2	Installation	85.00	170.00
1	Customer Appreciation Discount 10%	-10.00%	-17.00
	Thank you for your continued business. Have a great Day!		

SUBTOTAL \$1,653.00

SALES TAX (0.0%) \$0.00

TOTAL \$1,653.00

Date: Print Name: Signature:

We hereby propose to furnish materials in accordance with the above specifications.

Unless prior arrangements are made, payment to be made as follows: 50% Deposit, 50% Balance due upon completion.

Warranty Policy: A standard manufacturer warranty is included on the equipment (manufacturer defect) and one (1) year warranty on services (workmanship) for installation on new complete units. A thirty (30) day warranty applies to equipment and labor for all other service related repairs. This warranty does not cover vandalism, damage due to gates being pushed/pulled open, acts of nature such as lightning damage, floods, hurricanes etc., voltage wiring problems etc. Unless otherwise stated, invoice amount does not include electrical wiring, control wiring, concrete pads, removal and replacement of paving stone, saw cutting of asphalt, telephone lines, computer, Knox box, permits (if required) or any unforeseen damage. A wiring diagram will be provided upon acceptance of proposal and paid deposit. Footage for linear fencing is approximate and will be confirmed upon acceptance of proposal. Some landscaping or debris may need to be installation. All material is guaranteed to be inspected. AT&I reserves the right to substitute any equipment, that has been discontinued or otherwise made unavailable, with models of equal or superior performance. All work will be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays that are beyond our control. Unless otherwise stated, this proposal is subject to acceptance within 30 days and is void otherwise. The above prices, specifications and conditions are hereby accepted upon is authorized to perform work as specified. Payment will be made as outlined above and is due by the Due Date indicated on the invoice. A finance charge of 1.5% per month (minimum \$2.00 charge), an 18% annual percentage rate, shall be applied to invoices that are not paid in full by the Due Date. All materials will remain property of AT&I until all invoices pertaining to this job, including finance charges, are paid in full. Right of access and removal is granted to AT&I in the event of non-payment under the terms of this contract. Client is responsible for any legal fees and/or collection fees associated with collecting the balance owed on the account. If this contract is terminated prior to completion, regardless of reason, the client is obligated to remit payment for services completed prior to the termination.

THANK YOU FOR YOUR BUSINESS!



PROPOSAL

3721 SW 47TH. AVENUE, UNIT 304
DAVIE, FL 33314
PH:954-370-0727 / FX:954-577-0456
www.totalentrycontrol.com

Date Estimate #

2/2/2018 8193

Name / Address

MONTERRA CDD
8451 MONTERRA BLVD.
COOPER CITY, FL 33024

Ship To

MONTERRA CDD
8451 MONTERRA BLVD.
COOPER CITY, FL 33024

P.O. No.	Terms	Due Date	Rep	Project	Department
	50% 50%	2/28/2018	SM	Pine Island Exit Barrier ...	SERVICE

DESCRIPTION

QTY

Note:

On 02/01/18 our technician, Scott McGoey, serviced the Pine Island exit barrier operators as noted on ticket # 33322. It was found that the north barrier arm bracket bolt was broken off, and the taper pin hole was drilled out to where it would accept 1/2" bolt which is too big for the taper pin. The south barrier arm bracket had already previously been welded to the output shaft and that weld is broken. These gearboxes will both need to be replaced in order to make the proper manufacturer approved repair.

Mega Arm Gear box w/arm bracket.

2

Installation Cost Includes: All equipment as specified, supply and mounting of equipment.

1

ALL PROPOSALS \$1,000.00 AND OVER WILL REQUIRE A 50% DEPOSIT.

TO ACCEPT PROPOSAL

Please sign below, date & fax or E-Mail back to us. Your repair and/or installation will be scheduled upon receiving signed proposal & DEPOSIT.

Shipping is not included in this quote! All freight charges will be billed separately as applicable.

TERMS & CONDITIONS: 50% DOWN / 50% UPON COMPLETION. Labor warranty on all repairs is 90 days! The above is an estimate based on our technician's initial inspection & troubleshooting of the repair and/or service to be performed. This estimate does not include or cover any additional parts, labor and/or unforeseen deficiencies with the existing installation that may require correcting, repairing, etc. after commencement of work. Occasionally, additional worn or damaged parts/components and/or deficiencies are discovered after the repair or installation has begun which

PROPOSAL IS VALID FOR 45 DAYS
WE APPRECIATE YOUR BUSINESS

TOTAL

Accepted by:



PROPOSAL

3721 SW 47TH. AVENUE, UNIT 304
DAVIE, FL 33314
PH:954-370-0727 / FX:954-577-0456
www.totalentrycontrol.com

Date	Estimate #
2/2/2018	8193

Name / Address

MONTERRA CDD
8451 MONTERRA BLVD.
COOPER CITY, FL 33024

Ship To

MONTERRA CDD
8451 MONTERRA BLVD.
COOPER CITY, FL 33024

P.O. No.	Terms	Due Date	Rep	Project	Department
	50% 50%	2/28/2018	SM	Pine Island Exit Barrier ...	SERVICE

DESCRIPTION

QTY

may not have been evident on the initial inspection. Especially if the damage was caused by lightning or latent effect thereof. Due to this, we cannot guarantee the above prices and therefore the customer will be responsible for any and all additional parts/components & labor charges up to 10% above the estimate cost. If the cost exceeds the estimate by more than 10%, TECS will contact customer to authorize the additional service and/or repair and will prepare an additional estimate for approval by the customer prior to continuing the repair. Title to all goods remains in the name of the seller: buyer shall acquire no title until paid in full. The pricing contained herein is based solely on the usual cost elements such as labor, material, and standard mark-ups and does not include disruption, rescheduling, extended overhead, overtime, accelerated and/or unknown impact cost. We reserve the exclusive rights for settlement of these items as it pertains to this purchase and/or repair agreement."

"**Please be advised invoices not paid in 30 days will be assessed a LATE FEE OF \$25.00 per month! Accounts past 45 days will automatically be sent to collections! Any and all billing disputes must be in writing.

"**Parts / Equipment orders Cancellation Policy - Special or custom orders such as but not limited to: Cards, keyfobs, barcode labels, transponders (tags), etc. are NON-CANCELABLE / REFUNDABLE - NO EXCEPTIONS!!

CANCELLATION OF CONTRACT

All contracts cancelled after 48 hours of signed approval WILL BE CHARGED A 25% PENALTY FEE based on the total amount of the contract. TO AVOID ANY PENALTIES, WRITTEN CANCELLATION MUST BE PROVIDED WITHIN 48HRS AFTER APPROVAL. NO EXCEPTIONS!

Thank you for your business and for choosing services!

PROPOSAL IS VALID FOR 45 DAYS
WE APPRECIATE YOUR BUSINESS

TOTAL

\$2,017.44

Accepted by: _____

9Eie

Office Copy Machine Renewal



Lease Pricing Proposal



Customer Information						
Full Legal Name Monterra CDD				Proposal Date Wednesday, January 24, 2018		
Billing Address 8560 Monterra BLVD				City Hollywood	State FL	ZIP Code 33024
Agreement Information						
Lease Term 60 Months		Purchase Option F		Trade Information 0		
Solution Proposed	Monthly Lease Payment	Monthly Maintenance Payment	Number of B/W Copies/Prints Included per Month	Cost For Each Additional B/W Print: <small>(Prints 11" X 17" & Greater = 2 Prints)</small>	Number of Color Copies/Prints Included per Month	Cost For Each Additional Color Print: <small>(Prints 11" X 17" & Greater = 2 Prints)</small>
Versalink C7020 SM2	\$ 153.13	\$ 8.00	0	\$0.0119	0	\$0.0735
Total	\$ 153.13	\$ 8.00		\$11.90		\$46.89

- We are South Florida's most experienced company in Xerox technology solutions and services for the office and graphic arts.
- Fixed Pricing on the Lease & Cost Per Prints for the Entire Term – No Escalation!
- All Consumable Supplies Included, even Staples.
- NO Delivery/Setup Charges
- Analyst Services and Training Included
- NO Hidden or Surprise Fees – The pricing above includes all costs with the exception of sales tax or origination fee.
- NO Full Year Auto Renewals
- Any Prints on printed on Media Size 11"X17" and greater are counted as 2 Prints.

Luz Nieves
luz.nieves@tinlof.com
787-321-2418
[1-855-5-TINLOF](tel:1-855-5-TINLOF)
www.tinlof.com

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**Current Vs. Proposed Financial Analysis for
Monterra CDD
1/24/2018**



Current Solution										
Current Solution	Current Term	Equipment Monthly Payment	Maintenance Monthly Payment	Print Charges						Totals
				Volume Band	Per Print Rate	Current Volume	Prints Included in Plan	Prints Above Plan	Meter Charges	
WC7220	Leased 46 of 60	\$153.91	\$0.00	B/W Color	\$0.0182 \$0.1110	1,348 366	0 0	1,348 366	\$24.53 \$40.63	\$219.07
		\$153.91							\$65.16	\$219.07

Proposed Solution										
Proposed Solution	Proposed Term	Equipment Monthly Lease Payment	Monthly Maintenance Payment	Print Charges						Totals
				Volume Band	Per Print Rate	Current Volume	Prints Included in Plan	Prints Above Plan	Meter Charges	
Versalink C7020 SM2	60 Months	\$153.13	\$8.00	B/W	\$0.0119	1,348	0	1,348	\$15.97	\$204.00
				Color	\$0.0735	366	0	366	\$26.90	
		\$153.13	\$8.00						\$42.87	\$204.00

Monthly Savings	\$15.06
Annual Savings	\$180.78

Luz Nieves
luz.nieves@tinlof.com
787-321-2418
1-855-5-TINLOF
www.tinlof.com

9Eif

Stump Removal

Total Tropic Landscaping, Inc.

P.O. Box 841053

Pembroke Pines, FL 33084-1053

Estimate

Date	Estimate #
1/1/2018	265

Name / Address
Monterra Community Development 8451 Monterra Blvd Cooper City, FL 33024

			Project
Description	Qty	Rate	Total
Stump Grinding Medium sized stump removal: Grind all stumps left from trees that fell during hurricane Irma throughout the property. Furnish and install sod to all areas where stumps were removed.	113	45.00	5,085.00
Stump Grinding Large sized stump removal: Grind all stumps left from trees that fell during Hurricane Irma throughout the property. Furnish and install sod to all areas where stumps were removed.	25	65.00	1,625.00
Sod Palettes Furnished and Installed over all areas where stumps were ground	6	395.00	2,370.00
Please respond via e-mail to request the work to be completed .			Total
			\$9,080.00

Equator Landscaping
 PO Box 820716
 PEMBROKE PINES, FL 33082 US
 info@equatorlandscaping.com
 www.equatorlandscaping.com

Estimate


ADDRESS

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

SHIP TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

ESTIMATE #	DATE
1046	12/04/2017

ACTIVITY	QTY	RATE	AMOUNT
T-1003 Medium sized stump removal Grind all stumps left from trees that fell during Hurricane Irma, throughout property (see attached map) Furnish and Install sod to all areas where stumps were removed	111	80.00	8,880.00
T-1003 Large sized stump removal Grind all stumps left from trees that fell during Hurricane Irma, throughout property (see attached map) Furnish and Install sod to all areas where stumps were removed	25	135.00	3,375.00

Work includes necessary equipment needed to perform work such as Stump grinder with operator, removal and disposal of all debris generated by contractors work.

TOTAL

\$12,255.00

Accepted By

Accepted Date



AFFORDABLE TREE SERVICE

**Tree Trimming, Shaping & Removal
Stump Grinding/Hurricane Prep./Dead Wooding
Storm Clean-up/Debris Hauling
(305) 823-2345 or (954) 436-9111
FAX (954) 436-7452 Bill# (305)303-7689
www.affordabletreeserviceinc.com
Email: jsr53@bellsouth.net**

Date: 1/28/18 Completion Date: _____

Name: Castle Group Email: jantoin@castlegroup.com

Address: 8451 Monterra Blvd Phone: 954 374-9936

City: Cooper City State: FL Zip Code: 33024

Job Description	Amount
Grind 113 medium size Stumps	
Grind 25 Large Size Stumps	
Grind all low enough to plant sod.	
Tree Work	138 Stumps
Dump Fees	
Stump Grinding	
Total	5,600.00

Please Make Check Payable to:
Affordable Tree Service
18269 S.W. 3rd Street
Pembroke Pines, FL 33029

The above prices, specifications and conditions are hereby accepted. You are authorized to do work as specified.
Please see reverse side of Terms and Conditions.

AUTHORIZED SIGNATURE: _____

DATE: _____

TREE REMOVAL

Complete removal of tree as close to ground as possible and clean-up of all debris (unless otherwise stated.) Additional charges will be levied for unseen concrete or metal in tree upon notification of owner.

STUMP REMOVAL

Mechanical grinding of the visible tree stump below ground level (we are not responsible for any underground property or flying objects. Stump hole will be back filled with stump chips. Excess chips and roots left on site. (unless otherwise stated on proposal or work order). These chips are an excellent landscape mulch. Gate opening of 36" minimum is required.

ROOT PRUNING

Root pruning weakens tree's stability. We will not be responsible for tree's stability after the fact or underground pipes, sprinkler lines and etc. Root pruning can also cause a tree or shrub to go into shock or die.

INSURANCE

The company is insured for personal injury and property damages liability. Proof of insurance can be verified by a copy of certificate of insurance all cancellations must be made 48 hours prior to scheduled work date or customer shall be charged one hundred and twenty-five dollars.

SCHEDULING

Dependent on weather conditions and work loads. Unless previously arranged with our office. Our crew will present itself unannounced to do the work.

EQUIPMENT ACCESS

The price quoted assumes access to our truck mounted equipment whenever possible. If it is unacceptable, we must know prior to pricing and scheduling.

PERMITS

Customer will be responsible to obtain all permits for any work to be done that warrants such. Affordable Tree Service will be held harmless in the event customer neglects to do so.

OWNERSHIP OF TREES

Client guarantees that the trees quoted are either his own or that he has received written permission to work on trees which are not his own property.

TERMS AND CONDITIONS

Unless otherwise agreed to and indicated hereon. The Customer agrees to settle his account with Affordable Tree Service. Affordable Tree Service cannot be held responsible for any damage done underground by one of our stump grinders, or any other piece of equipment due to the fact that we do not know the location of septic tanks, water pipes, phone lines, FPL Lines, Cable TV, drainages or sprinkler systems. We regret any inconvenience that this may cause. The customer will be charged for any delay caused to the crew while performing the specified work. Prices are subject to change for any unseen concrete, rocks, metal or other hazard to our crew equipment. The customer agrees to pay any and all attorney's fees, collection fees and costs related to enforcement of collection for products delivered and or services rendered. Unpaid balances over 30 days will be subject to an interest charge of 1.5% per month.

JBK Trees, LLC3880 NW 97th Avenue

Cooper City, FL 33024

Phone 954-520-0100, Fax 954-450-9881

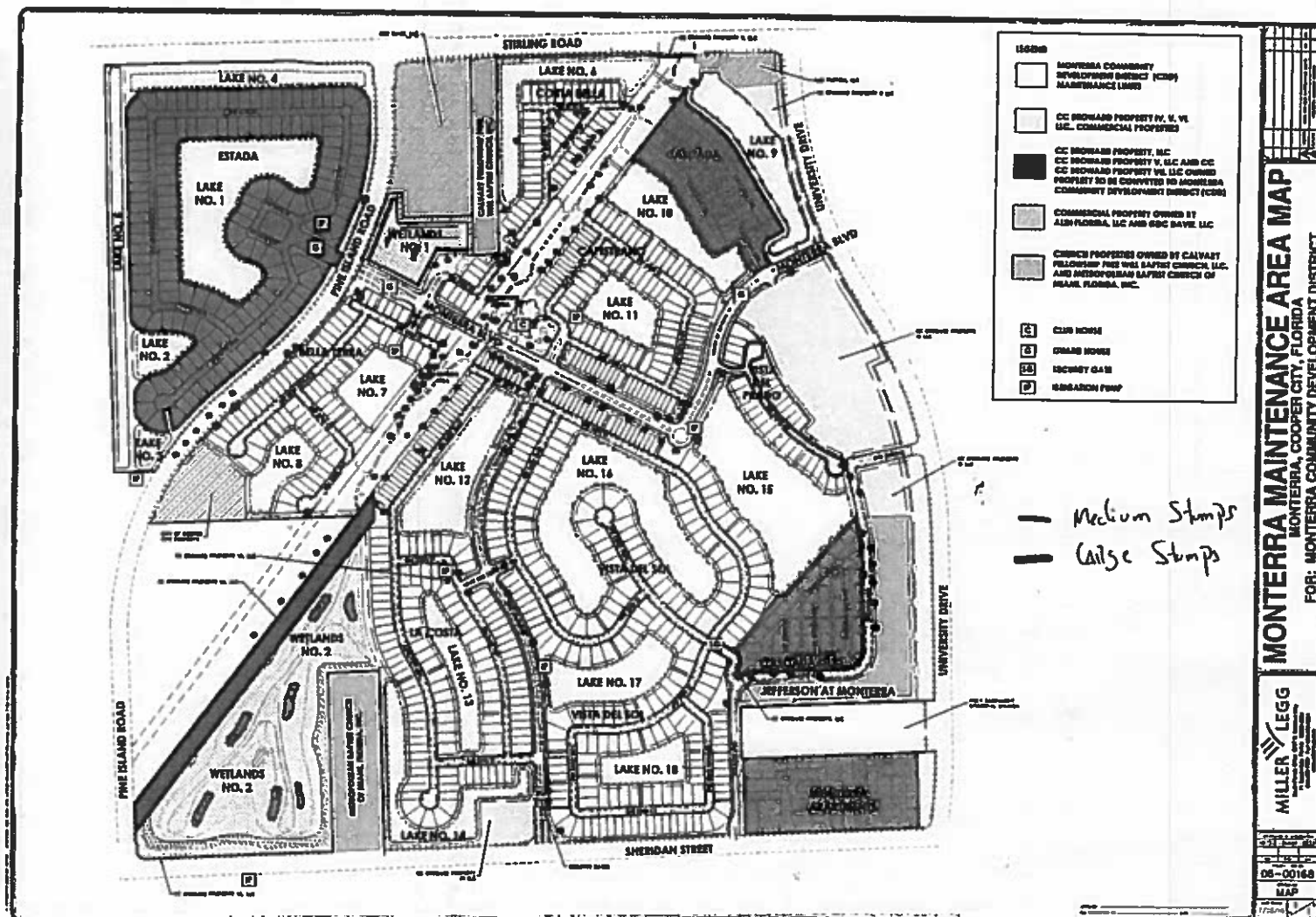
PROPOSAL

DATE: FEBRUARY 6, 2018

TO: MONTERRA HOA

ITEM	DESCRIPTION	UNIT PRICE	TOTAL
	Stump Grind all Stumps throughout the Community from trees left from the hurricane		
<u>105</u>	Medium Stumps	\$50.00	\$5,250.00
<u>25</u>	Large Stumps	\$50.00	\$1,250.00
	Removal of Mulch from Areas of Stump Grinding and Replace with <u>5</u> <u>Pallets</u> of Sod	\$420.00	\$2,100.00
TOTAL			\$8,600.00

Thank you for your business!



9Eig

Dead palm trees removal

Total Tropic Landscaping, Inc.
P.O. Box 841053
Pembroke Pines, FL 33084-1053

Estimate

Date	Estimate #
1/1/2018	264

Name / Address
Monterra Community Development 8451 Monterra Blvd Cooper City, FL 33024

			Project
Description	Qty	Rate	Total
Cut down royal palm and stump grind haul away all debris all Through the property and common ground as shown on map	35	425.00	14,875.00
Please respond via e-mail to request the work to be completed .			Total \$14,875.00

Equator Landscaping
 PO Box 820716
 PEMBROKE PINES, FL 33082 US
 info@equatorlandscaping.com
 www.equatorlandscaping.com

Estimate



ADDRESS

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

SHIP TO

LCAM Maria Mihailovschi
 Monterra CDD
 8451 Monterra Blvd
 Cooper City, FL 33024

ESTIMATE #	DATE
1044	11/02/2017

P.O. NUMBER

SALES REP

ACTIVITY	QTY	RATE	AMOUNT
T-1002 Tree Services: remove and dispose of 35 dead royal palms located throughout property, stump grinding included.	35	268.00	9,380.00

TOTAL

\$9,380.00

Accepted By

Accepted Date



Licensed -- Insured B-764
Tree Trimming, Shaping & Removal
Stump Grinding/Hurricane Prep./Dead Wooding
Storm Clean-up/Debris Hauling
(305) 823-2345 or (954) 436-9111
FAX (954) 436-7452 Bill# (305)303-7689
www.affordabletreeserviceinc.com
Email: jsr53@bellsouth.net

[illegible]

The above prices, specifications and conditions are hereby accepted. You are authorized to do work as specified.
Please see reverse side of Terms and Conditions.

DATE: _____

JBK Trees, LLC
 3880 NW 97th Avenue
 Cooper City, FL 33024
 Phone 954-520-0100, Fax 954-450-9881

PROPOSAL

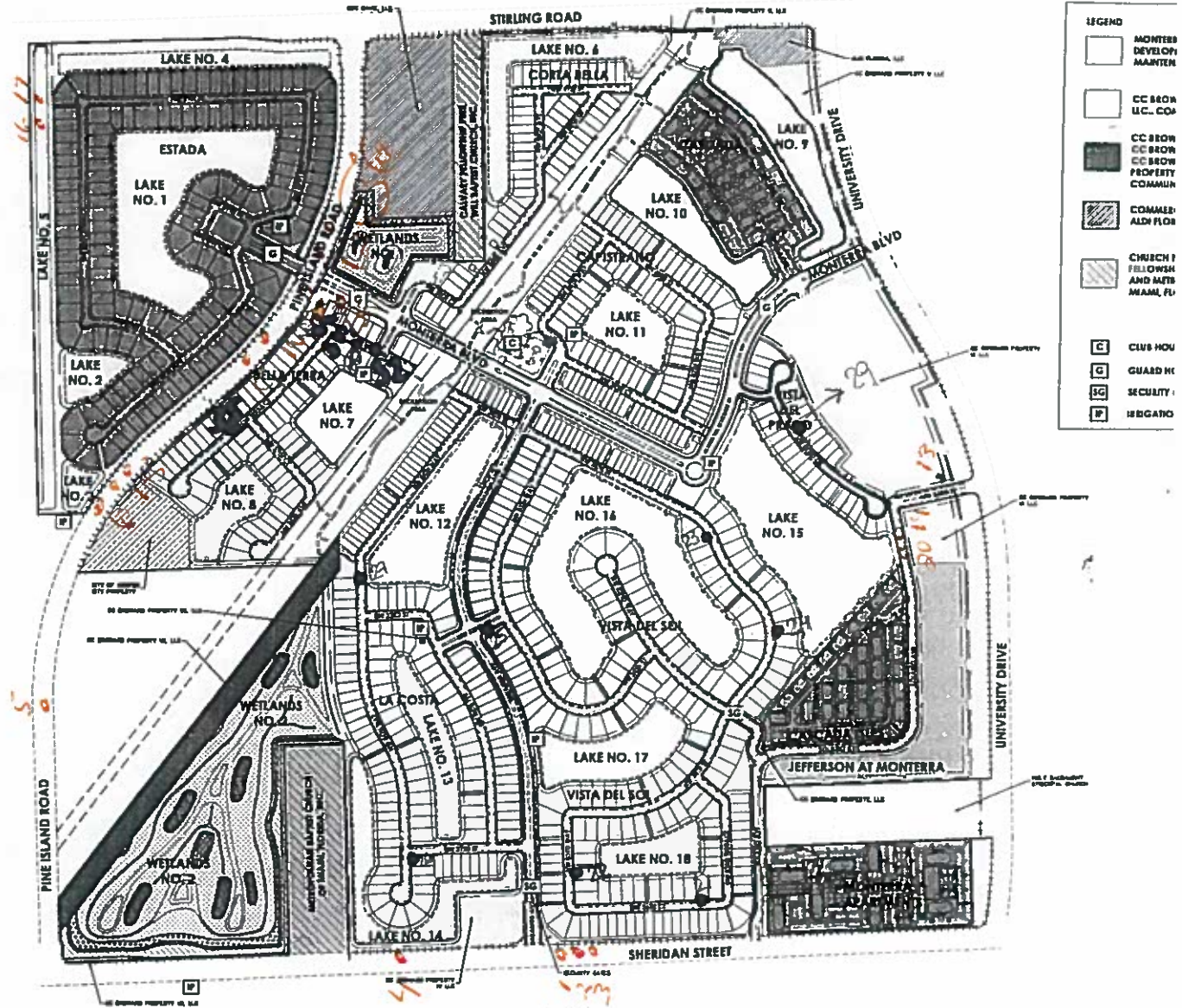
DATE: FEBRUARY 6, 2018

TO: MONTERRA HOA

ITEM	DESCRIPTION	UNIT PRICE	TOTAL
<u>35</u>	Removal of Florida Royal Palms & Stump Grind throughout the Community	\$400.00	\$14,000.00
TOTAL			\$14,000.00

Thank you for your business!

- 21 - Deed - 8327 NW 26 CT
- 22 - Deed 2615 NW 83 NY
- 23 Deed 3624 NW 38 ST 82 Ten
- 24 Deed 3679 NW 38 ST 82 Ten
- 25 Deed NW 32 CT
- 26 - Deed. NW 27 ST + NW 54 WAY
- 27 Deed - NW 54 WAY
- 28 Deed motion DE
- 29 Deed 3755 NW 82 DEED
- 30 Deed 8546 NW 38 ST
- 31 Deed 8559 NW 38 ST
- 32 Deed 8573 NW 38 ST
- 33 Deed End of NW 38 ST
- 34 Deed End of NW 38 ST
- 35 Deed 3678 NW 85 ST



9Eih

Extra wall & columns paint


**PEOPLE'S CHOICE PRESSURE
CLEANING & PAINTING**

 4341 SW 73 TERRACE
DAVIE, FL 33314

Estimate

Phone #	Fax #
954-274-5554	954-382-9267

Date
1/30/2018

License #11-P-16356-X

Name / Address	
MONTERRA CDD 8451 MONTERRA BOULEVARD COOPER CITY, FL 33024	
Phone	954 374-9936

Project

Description	Qty	Rate	Total
PAINT PERIMETER WALLS AND COLUMNS IN DEVELOPMENT: REVISED ESTIMATE INCLUDES POST HURRICANE DAMAGE PREP, PRIME AND PAINT ALL AREAS BELOW PER SHERWIN WILLIAMS SPECS			
1 SOLANO AVE PERIMETER WALL		8,975.00	8,975.00
2 VISTA DEL SOL PERIMETER WALL		3,960.00	3,960.00
3 COLUMNS ON SHERIDAN ST WEST OF ENTRANCE	30	35.00	1,050.00
4 VISTA DEL PRADO PERIMETER WALL		17,850.00	17,850.00
5 BELLA TERRA SOUTH PERIMETER WALL		3,375.00	3,375.00
6 BELLA TERRA COLUMNS	13	35.00	455.00
7 PINE ISLAND RD. COLUMNS	60	35.00	2,100.00
8 STERLING RD. COLUMNS 46 COLUMNS	46	35.00	1,610.00
9 ESTADA COLUMNS ON STERLING RD. AND UNIVERSITY DR.	210	35.00	7,350.00
10 MONTERRA BLVD COLUMNS BY VESTA DEL SOL, LA COSTA AND BELLA TERRA	81	35.00	2,835.00
11 COLUMNS BY VISTA DEL PRADO	40	35.00	1,400.00
THIS PRICE INCLUDES ALL LABOR AND MATERIALS			

 Signing this Estimate indicates all terms and conditions have been accepted.
Please sign and email or fax back to 954-382-9267.

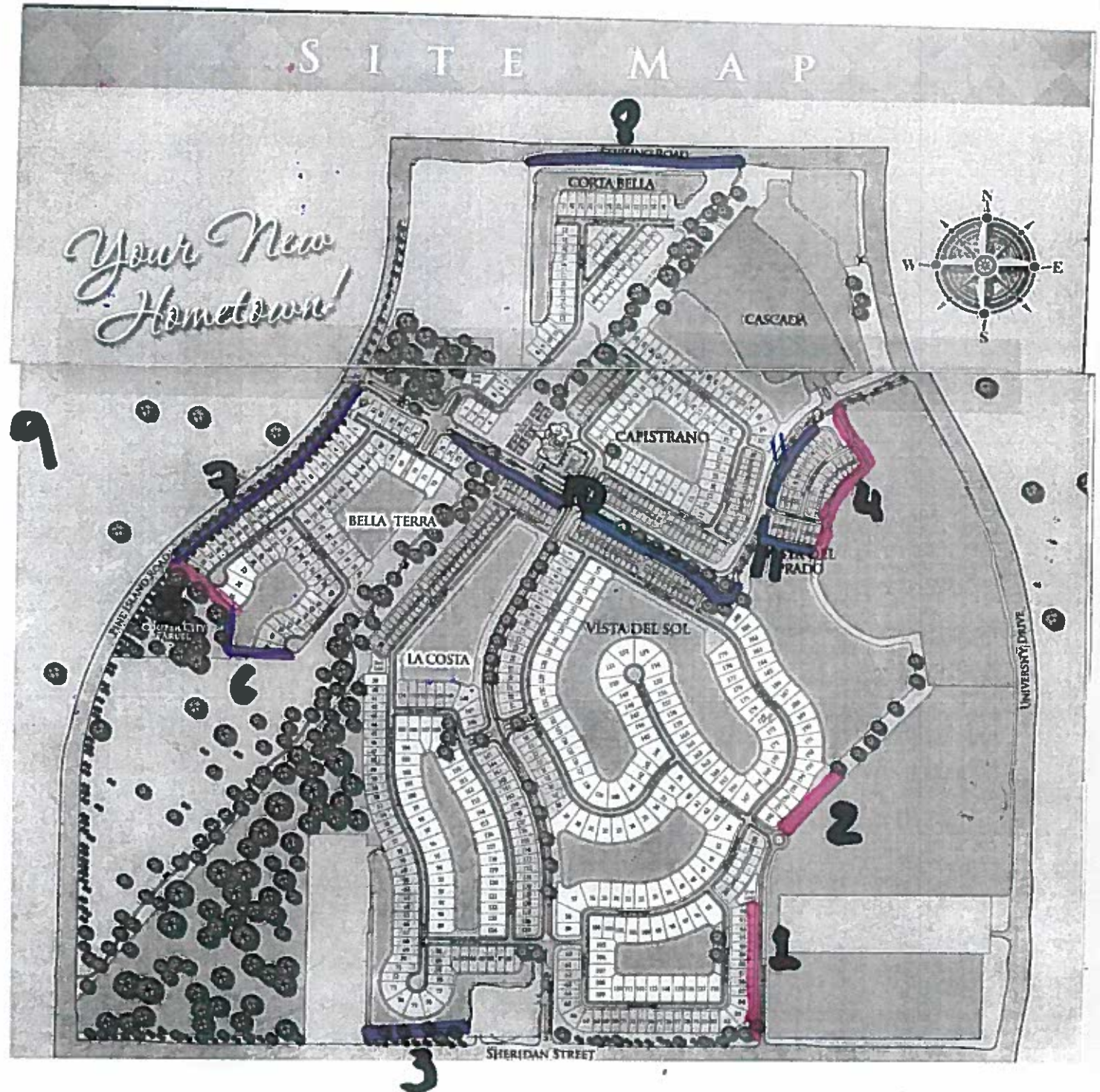
Total	\$50,960.00
--------------	--------------------

 Steve Landis or
Al Terwilliger

Customer Signature

Need pricing

— Wall
— Columns



9Eii

Capital Keystone

<p align="center">QUOTATION</p> <p>TERMS: 50% DEPOSIT TO PROCEED WITH ORDER</p> <p>BALANCE COD ON DELIVERY</p> <p>PRICES DO NOT INCLUDE:</p> <p>INSTALLATION, TAX, FREIGHT.</p>	<p>DATE: 1/10/2018</p> <p>Quoted by: Larry 305-7965538</p>
--	---



Foam Factory, Inc

Larry Lorenzo, Sales

foamfactory.com
larry@foamfactory.com
export@foamfactory.com
954-485-6700 Office
305-796-5538 Cell
954-486-8222 Fax



3510 NW 53rd Street
Ft Lauderdale, FL 33309



BILL TO: CASTLE GROUP 8451 Monterra Blvd Cooper City Fl. 33024		Attn: Josh Antoine 954-374-9936 F: 954-827-0289	
QUANTITY	DESCRIPTION MONTERRA CDD	EPS/ TOUGH COAT / SAND	
100	POST CAPS 21" SQ X 7" H (TO SIT LIKE A HAT OVER CONCRETE POST)	\$69.00 ea	
FOAM FACTORY IS NOT RESPONSIBLE FOR TEMPLATES, TAKE OFFS, DIMENSIONS AND MEASUREMENTS. THEY MUST BE CHECKED AND APPROVED BY CUSTOMER.		SUB- TOTAL	
		TAX:	YES
		FREIGHT:	\$150.00
		TOTAL	



Miami Foam Design, Inc.

4375 NW 128th St
Opa Locka, FL 33054
305-688-4866
www.miamifoam.com

Quotation

Date	Quotation #
12/21/2017	29914

Name / Address					
<div style="background-color: black; width: 100%; height: 40px;"></div> <div style="background-color: black; width: 100%; height: 20px;"></div> <div style="background-color: black; width: 100%; height: 20px;"></div> <div style="background-color: black; width: 100%; height: 20px;"></div>		Terms		Project	
Item	Description	Pieces	Qty Lf	Cost	Total
Capital Light Sa...	Foam, Protective Coat, Light Sand Finish To Match - 32-3/4" X 32-3/4" X 7"	1	1	132.00	132.00
Capital Keystone	Foam, Protective Coat, Keystone Finish To Match - 21" X 21" X 7"	1	1	75.40	75.40
EnerFoam 24 S...	Dow - Foam Adhesive 24 OZ - Straw	1	1	13.50	13.50
	Sales Tax			7.00%	15.46
<p>* WE ARE NOT RESPONSIBLE FOR THE FINAL TAKE OFFS AND MEASUREMENTS. * THEY MUST BE CHECKED AND APPROVED BY THE CUSTOMER. * QUOTE DOES NOT INCLUDE TAX AND DELIVERY. * TERMS 50% ON ORDER 50% ON DELIVERY UNTIL CREDIT APPROVED. * THIS QUOTATION IS VALID FOR 30 DAYS, THEREAFTER IT IS SUBJECT TO CHANGE.</p>					

FOAM SUPPLY 1631 S Dixie Highway
 Building B
 www.foamsupply.com Pompano Beach, FL 33060
 954-482-4080

Estimate

Date	Estimate #
1/16/2018	3272

Name / Address
Josh Antoine Administrative Assistant Castle Group jantoine@castlegroup.com P: 954-374-9936 F: 954-827-0289

Ship To
Pick Up @ Foam Supply Inc Pompano Beach, FL

Rep	Project

Item	Description	Qty LF	Pieces	Cost	Total
Other Shapes	Other Shapes (HC) - Square Pier Cap 21" x 21" @ 7" Height - Foam # 1.5 - Keystone Finish - Seashell	1	1	126.78	126.78T

The price on the above stated materials is good for 31 calendar days. A signed and dated estimate must be received before we can put the order into production. Be sure to confirm all dimensions and quantities before signing.

Subtotal	\$126.78
Sales Tax (6.0%)	\$7.61
Total	\$134.39

Signature: _____ Print: _____ Date: ____/____/____

9Eij

Sandblast Pavers by pool deck sitting area

Abilio Dasilva
Tel: (954) 650-9470
Fax: (561) 756-9842

MASTER BRICK & TILE
9341 SW 16 Rd. * Boca Raton, FL 33428

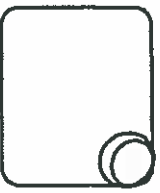
Masterbricktile@hotmail.com
"We Take Pride in What We Do"

SWIMMING POOL RENOVATION CORP.

PROPOSAL

Name/Company MARIA Mihailovschi CASTLE GROUP	Date: 12/18/17	Ad Source:
Address: 8451 MONTEPARRA BLVD	City: HOLLYWOOD	Home: 954 374 9936
	Cell:	Fax:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATE FOR:

Swimming Pool Dimensions- Linear Footage:	W/L:	Depth:	<input type="checkbox"/> DIAMOND BRITE <input type="checkbox"/> SPA <input type="checkbox"/> POOL	\$
URO-TILE Deck Dimensions- Pattern:	Total Sq. Ft.		<input type="checkbox"/> URO-TILE DECK <input type="checkbox"/> PATIO <input checked="" type="checkbox"/> WALKWAY	\$ 7500.00
<input type="checkbox"/> Diamond Brite Color:	<input type="checkbox"/> Super Blue Color Upgrade \$ "SGM's Bluest Diamond Brite"		<input type="checkbox"/> VAC/ RETURN LINES REPAIR REMOVED FILTERS AND RESET	\$
			<input type="checkbox"/> COPING <input type="checkbox"/> Clay <input type="checkbox"/> Cement	\$
			<input type="checkbox"/> RETURN LINE:	\$
ALL DIAMOND BRITE APPLICATIONS INCLUDE THE FOLLOWING: <ul style="list-style-type: none"> • Drain Pool With Sump Pump and Remove Hydrostatic Fitting • Acid Wash Entire Pool Surface Prior To Bond Kote To Remove Impurities • Locate and Remove All Hollow and Deteriorated Areas in Pool Surface by Hand • Apply BOND KOTE To Pool Surface • Install New Anti-Vortex Main Drain Cover/Frame and Return Jets • Complete Chemical Start-up Including Stabilizer • Warranty 5 Years on Material <p>Cut and removed concrete 950.00</p> <p>SANDBLESTING 1500.00</p> <p>\$3800.00</p>			<input type="checkbox"/> WATERLINE TILE-UP TO \$4 50 SQ. FT	\$
			<input type="checkbox"/> ENTRANCE STEP CAP TILES	\$
			<input type="checkbox"/> PAVERS REPAIR	\$
			<input type="checkbox"/> NEW BEAM SKIMMER	\$
			<input type="checkbox"/> PAVERDECK AND DRIVEWAY <input type="checkbox"/> MARBLE DECK AND DRIVEWAY	\$
			<input type="checkbox"/> INSTALL PUMP/ FILTER	\$
			<input type="checkbox"/> AUTO-PILOT CHLORINATOR	\$
			<input type="checkbox"/> LIGHT <input type="checkbox"/> BULB/GASKET	\$
			<input type="checkbox"/> REPAIR STRUCTURAL CRACKS	\$
			<input type="checkbox"/> PRESSURE CLEAN AND SEAL	\$
ALL WORKMANSHIP WILL MEET OR EXCEED FSPA, NPC AND INDUSTRY STANDARDS			TOTAL W/O OPTIONS	\$
Coping <input type="checkbox"/> 6" <input type="checkbox"/> 8" <input type="checkbox"/> 12" <input type="checkbox"/> NA	Diagram 	DISCOUNT	TOTAL WITH OPTIONS	\$
Raised Wall <input type="checkbox"/> Y <input type="checkbox"/> N-LF		NOTES: 		
Light operational <input type="checkbox"/> Y <input type="checkbox"/> N				
Tile Choice:				
Coping Choice:				
Tile Pattern				

ACCEPTANCE OF PROPOSAL:

The above prices, specifications, and conditions are hereby accepted. You are authorized to the work as specified. Payment will be made as outlined above. When executed by both party, this proposal becomes a contract.

DATE OF ACCEPTANCE: _____ SIGNATURE: _____

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RESOLUTION 2018-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE MONTERRA COMMUNITY DEVELOPMENT
DISTRICT, ACKNOWLEDGING THE NAME CHANGE OF
SEVERN TRENT ENVIRONMENTAL SERVICES, LLC TO
INFRAMARK, LLC**

WHEREAS, the Monterra CDD and Severn Trent Environmental Services, LLC entered into a management services contract on October 21, 2017; and

WHEREAS, Severn Trent Environmental Services, LLC has changed its name to Inframark, LLC in accordance with applicable laws in the State of Incorporation;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE MONTERRA COMMUNITY
DEVELOPMENT DISTRICT:**

1. The Board of Supervisors of the Monterra CDD acknowledges the name change to Inframark, LLC.

Adopted this 19th day of February, 2018.

Ricardo Lowe
Chairman

George Miller
Assistant Secretary

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RESOLUTION 2018-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MONTERRA COMMUNITY DEVELOPMENT DISTRICT CONFIRMING THE DISTRICT'S USE OF THE BROWARD COUNTY SUPERVISOR OF ELECTIONS TO CONDUCT THE DISTRICT'S ELECTION OF SUPERVISORS IN CONJUNCTION WITH THE GENERAL ELECTION

WHEREAS, the Monterra Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Broward County, Florida; and

WHEREAS, the Board of Supervisors of the Monterra Community Development District (hereinafter the "Board") seeks to implement Section 190.006(3)(a)(2)(b), Florida Statutes and to instruct the Broward County Supervisor of Elections (hereinafter the "Supervisor") to conduct the District's General Elections; and

WHEREAS, the Supervisor has requested the District adopt a Resolution confirming the District's use of the Supervisor of Elections for the purpose of conducting the District's future elections of Board members in conjunction with the General Election; and

WHEREAS, the District desires to use the Supervisor of Elections for the purpose of conducting the District's elections of Board members in conjunction with the General Election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MONTERRA COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Board is currently made up of the following individuals:
Greg Popowitz, Susan Kooiman, Ricardo Lowe, Massimo Pulcini, and Seat 5 which is vacant.

Section 2. The term of office for each member of the Board is as follows:

<u>Seat No.</u>	<u>Supervisor</u>	<u>Term</u>	<u>Expiration Date</u>
1	Greg Popowitz	four years	11/2020
2	Susan Kooiman	four years	11/2018
3	Ricardo Lowe	four years	11/2020
4	Massimo Pulcini (Landowner)	four years	11/2018
5	Vacant	four years	11/2018

Section 3. Seat 2, currently held by Susan Kooiman, Landowner Seat 4, currently held by Massimo Pulcini and transitioning to a General Election Seat and Seat 5 which is vacant, are scheduled for the General Election in November 2018.

Section 4. Pursuant to Section 190.006(8), Florida Statutes, members of the Board shall be entitled to receive for his or her services an amount not to exceed \$200 per meeting of the Board, not to exceed \$4,800 per year per member.

Section 5. The term of office for the individuals to be elected to the Board in the November 2018 General Election is four years.

Section 6. Election of Board members of the District Board shall be nonpartisan and shall be conducted in the manner prescribed by law for holding General Elections.

Section 7. Pursuant to Section 190.006(3)(b), Florida Statutes, the new Board members elected in the November 2018 General Election shall assume office on the second Tuesday following their election.

Section 8. The District hereby instructs the Supervisor of Elections to begin conducting the District's elections in conjunction with the General Election. The District understands it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor of Elections.

PASSED AND ADOPTED THIS 19TH DAY OF FEBRUARY, 2018.

ATTEST:

**MONTERRA
COMMUNITY DEVELOPMENT
DISTRICT**

George Miller
Assistant Secretary

Ricardo Lowe
Chairman

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RESOLUTION 2018-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MONTERRA COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE DISBURSEMENT OF FUNDS FOR PAYMENT OF CERTAIN EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; PROVIDING FOR A MONETARY THRESHOLD; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Monterra Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Broward County, Florida; and

WHEREAS, Section 190.011 (5), Florida Statutes, authorizes the District to adopt Resolutions which may be necessary for the conduct of District business; and

WHEREAS, the Board of Supervisors of the District (hereinafter the “Board”) typically meets regularly to conduct the business of the District, including authorizing the payment of District operating and maintenance expenses; and

WHEREAS, the Board recognizes that it may be necessary or convenient in many instances to make expenditures prior to the next regular meeting of the Board; and

WHEREAS, the Board determines this Resolution is in the best interest of the District and is necessary for the efficient conduct of District business; the health, safety and welfare of the residents within the District; and the preservation of District assets or facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MONTERRA COMMUNITY DEVELOPMENT DISTRICT:

Section 1. **General Maintenance Expenses:** The Board hereby authorizes the District Manager, to disburse funds not to exceed \$2,500 for expenses which are reasonably necessary to 1) provide for the health, safety and welfare of the residents within the District; or 2) repair, control or maintain a District facility or asset. These expenditures must not exceed budgeted amounts for maintenance expenses. This authorization shall not include expenditures related to the District’s sanitary sewer, potable water or reclaimed water systems.

Section 2. **Emergency Expenditures:** The Board hereby authorizes the District Manager, to expend up to \$2,500 (individually) for a single incident to make emergency repairs for incidents related to General District activities. Emergency expenditures are classified as those expenses that are required due to an emergency situation in which a delay in addressing these issues may result in further damage to District facilities and/or be more expensive to repair if repairs are delayed.

Section 3. Any disbursements made pursuant to this Resolution shall be submitted to the Board at the next scheduled meeting for acceptance.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 19TH DAY OF FEBRUARY, 2018

Ricardo Lowe
Chairman

ATTEST:

George Miller
Assistant Secretary

Tenth Order of Business

**Monterra
Community Development District**

Financial Report

January 31, 2018

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**Monterra
Community Development District**

Financial Statements

(Unaudited)

January 31, 2018

Balance Sheet
January 31, 2018

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2005A DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>				
Cash - Checking Account	\$ 2,871,055	\$ -	\$ -	\$ 2,871,055
Cash On Hand/Petty Cash	500	-	-	500
Due From Other Funds	-	-	925,387	925,387
Investments:				
SBA Account	184,612	-	-	184,612
SBA Account Reserves	347,125	-	-	347,125
Interest Account	-	-	41	41
Interest Account A	-	14	-	14
Prepayment Account	-	3,134	-	3,134
Prepayment Account A	-	2	-	2
Redemption Fund	-	-	11,599	11,599
Reserve Fund	-	-	253,584	253,584
Reserve Fund A	-	7	-	7
Revenue Fund	-	-	10,150	10,150
Revenue Fund A	-	160	-	160
Sinking fund	-	9	-	9
Prepaid Items	19,688	-	-	19,688
Deposits	16,305	-	-	16,305
TOTAL ASSETS	\$ 3,439,285	\$ 3,326	\$ 1,200,761	\$ 4,643,372
<u>LIABILITIES</u>				
Accounts Payable	\$ 47,158	\$ -	\$ -	\$ 47,158
Accrued Expenses	44,765	-	-	44,765
Due To Other Funds	925,387	-	-	925,387
TOTAL LIABILITIES	1,017,310	-	-	1,017,310

Balance Sheet
January 31, 2018

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2005A DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	TOTAL
<u>FUND BALANCES</u>				
Nonspendable:				
Prepaid Items	19,688	-	-	19,688
Restricted for:				
Debt Service	-	3,326	1,200,761	1,204,087
Assigned to:				
Operating Reserves	425,078	-	-	425,078
Reserves - Clubhouse	41,338	-	-	41,338
Reserves-Gates/Guardhouses	41,338	-	-	41,338
Reserves - Hurricane	41,338	-	-	41,338
Reserves- Irrigation System	41,338	-	-	41,338
Reserves - Landscape	41,338	-	-	41,338
Reserve - Lighting	20,669	-	-	20,669
Reserves - Pools	41,338	-	-	41,338
Reserves - Roads and Sidewalks	82,675	-	-	82,675
Reserve - Security Features	41,338	-	-	41,338
Reserve - Wall & Fence Perimeter	20,669	-	-	20,669
Unassigned:	1,563,830	-	-	1,563,830
TOTAL FUND BALANCES	\$ 2,421,975	\$ 3,326	\$ 1,200,761	\$ 3,626,062
TOTAL LIABILITIES & FUND BALANCES	\$ 3,439,285	\$ 3,326	\$ 1,200,761	\$ 4,643,372

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	Annual Adopted Budget	Year to date Budget	Year to date Actual	Committed Funds (1)	Budgetary Actual (2)	Forecasted Funds (3)	Projected Amount (4)	Variance Fav (UnFav) (5)
REVENUES								
TOTAL REVENUES	\$2,427,114	\$1,820,336	\$2,130,693	-	\$2,130,693	\$296,421	\$2,427,114	\$0
EXPENDITURES								
Administrative	98,440	54,922	52,010	-	52,010	-	52,010	46,430
Property management and security	520,246	173,415	171,879	341,238	513,117	-	513,117	7,129
Maintenance: Gate/Fence	71,183	23,728	37,638	45,514	83,152	-	83,152	(11,969)
Maintenance: Lakes	206,458	64,820	40,995	53,520	94,515	-	94,515	111,943
Maintenance: Landscape/Hardscape	788,010	262,670	230,913	360,252	591,165	110,242	701,407	86,603
Maintenance: Pool	23,900	7,867	6,725	13,392	20,117	-	20,117	3,783
Maintenance: Other	145,704	48,569	47,069	55,819	102,888	29,294	132,183	13,521
Utilities	236,300	78,767	81,338	26,291	107,629	-	107,629	128,671
Other Expenses	58,641	18,880	16,418	5,331	21,749	-	21,749	36,892
Contingency	278,232	44,652	18,277	81,761	100,038	112,990	213,028	65,205
TOTAL EXPENDITURES	2,427,114	778,290	703,262	983,119	1,686,381	252,526	1,938,907	488,207
Excess (deficiency) of revenues Over (under) expenditures	-	1,042,046	1,427,431	(983,119)	444,312	43,895	488,207	488,207
Net change in fund balance	-	1,042,046	1,427,431	(983,119)	444,312	43,895	488,207	488,207
FUND BALANCE, BEGINNING (10/1/2017)	994,544	994,544	994,544	-	994,544	-	994,544	-
FUND BALANCE, ENDING	\$994,544	\$2,036,590	\$2,421,975	(\$983,119)	\$1,438,856	\$43,895	\$1,482,751	\$488,207

Notes

- 1.) Committed Funds are balances from signed contracts which have not been paid yet.
- 2.) Budgetary actuals equals the amount spent year-to-date plus the balance of committed funds.
- 3.) Forecasted Funds are balances which are expected to be needed prior to year-end but no signed contract exists at this time
- 4.) Projected amounts are the anticipated year-end balances for each category
- 5.) Compares the projected amounts to the adopted budget. Favorable variances are positive; Unfavorable variances are negative

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	Annual Adopted Budget	Year to date Budget	Year to date Actual	Committed Funds	Budgetary Actual	Variance Fav (UnFav)
REVENUES						
Interest - Investments	\$ -	\$ -	\$ 2,980	\$ -	\$ 2,980	\$ 2,980
Room Rentals	-	-	200	-	200	200
Interest - Tax Collector	-	-	565	-	565	565
Membership Cards	-	-	285	-	285	285
Special Assmnts- Tax Collector	2,427,114	1,820,336	2,119,566	-	2,119,566	(307,548)
Gate repair refunds	-	-	2,286	-	2,286	2,286
Decal headlamp/windshield	-	-	4,310	-	4,310	4,310
Other Miscellaneous Revenues	-	-	1	-	1	1
Gate Bar Code/Remotes	-	-	415	-	415	415
Access Cards	-	-	85	-	85	85
TOTAL REVENUES	2,427,114	1,820,336	2,130,693	-	2,130,693	(296,421)
EXPENDITURES						
<u>Administrative</u>						
P/R-Board of Supervisors	2,800	933	-	-	-	2,800
FICA Taxes	214	71	-	-	-	214
ProfServ-Arbitrage Rebate	1,800	-	-	-	-	1,800
ProfServ-Dissemination Agent	1,800	600	139	-	139	1,661
ProfServ-Engineering	15,000	5,000	-	-	-	15,000
ProfServ-Property Appraiser	2,216	2,216	2,216	-	2,216	-
ProfServ-Trustee Fees	10,500	2,625	2,625	-	2,625	7,875
Attorney Fees	18,000	6,000	15,343	-	15,343	2,657
ProfServ-Web Site Maintenance	500	167	328	-	328	172
Auditing Services	4,200	1,400	-	-	-	4,200
Postage and Freight	750	250	90	-	90	660
Rentals & Leases	2,400	800	133	-	133	2,267
Insurance - Property	25,743	25,743	22,883	-	22,883	2,860
Insurance	7,242	7,242	6,676	-	6,676	566
Printing and Binding	2,500	833	519	-	519	1,981
Legal Advertising	1,500	500	303	-	303	1,197
Other Current Charges	750	250	445	-	445	305
Office Supplies	350	117	110	-	110	240
Dues, Licenses, Subscriptions	175	175	200	-	200	(25)
Total Administrative	98,440	54,922	52,010	-	52,010	46,430
<u>Property management and security</u>						
ProfServ-Mgmt Consulting Serv	53,045	17,682	18,876	35,600	54,476	(1,431)
Onsite Maintenance	43,051	14,350	14,350	28,701	43,051	0
Onsite Property Manager	26,697	8,899	9,546	17,798	27,344	(647)
Attendant	112,845	37,615	37,615	75,230	112,845	-
Security	284,608	94,869	91,492	183,909	275,401	9,207
Total Property management and security	520,246	173,415	171,879	341,238	513,117	7,129
<u>Maintenance: Gate/Fence</u>						
R&M-Fence	12,750	4,250	1,875	20,444	22,319	(9,569)
R&M-Gate	38,000	12,667	14,206	25,070	39,276	(1,276)
Gate Transponders	7,000	2,333	4,334	-	4,334	2,666

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	Annual Adopted Budget	Year to date Budget	Year to date Actual	Committed Funds	Budgetary Actual	Variance Fav (UnFav)
Gate Camera Systems	13,433	4,478	4,478	-	4,478	8,955
Misc-Hurricane Expense	-	-	12,745	-	12,745	(12,745)
Total Maintenance: Gate/Fence	71,183	23,728	37,638	45,514	83,152	(11,969)
<u>Maintenance: Lakes</u>						
R&M-Pump Station	23,338	7,779	9,895	-	9,895	13,443
Lake & Wetlands Maintenance	28,320	9,440	9,440	18,880	28,320	-
Pest Control-Midge Lake Banks	65,000	21,667	13,060	21,440	34,500	30,500
Pest Control-Midge Lakes	50,000	16,667	-	-	-	50,000
Mitigation Maintenance	19,800	6,600	6,600	13,200	19,800	-
Mitigation Reporting	8,000	2,667	2,000	-	2,000	6,000
Pump Station Reserve	12,000	-	-	-	-	12,000
Total Maintenance: Lakes	206,458	64,820	40,995	53,520	94,515	111,943
<u>Maintenance: Landscape/Hardscape</u>						
Landscape Contract Administration	12,000	4,000	-	-	-	12,000
R&M-Mulch	50,000	16,667	-	42,550	42,550	7,450
R&M-Pest Control	101,000	33,667	34,463	74,360	108,823	(7,823)
R&M-Trees and Trimming	30,000	10,000	-	21,500	21,500	8,500
Royal Palm Treatment	15,000	5,000	645	-	645	14,355
R&M-Pressure Washing	61,980	20,660	20,660	41,320	61,980	-
Rust Control	9,600	3,200	3,200	6,400	9,600	-
Landscape Maintenance	368,400	122,800	123,857	126,882	250,739	117,661
Landscape Replacement	30,000	10,000	9,690	-	9,690	20,310
Landscape Replacement-Annals	10,000	3,333	385	-	385	9,615
Irrigation Maintenance	76,912	25,637	24,982	47,240	72,222	4,690
Irrigation Repairs & Replacem.	23,118	7,706	13,031	-	13,031	10,087
Total Maintenance: Landscape/Hardscape	788,010	262,670	230,913	360,252	591,165	196,845
<u>Maintenance: Pool</u>						
R&M-Pools	20,000	6,667	6,725	13,392	20,117	(117)
Pool Furniture	3,600	1,200	-	-	-	3,600
Pool Permits	300	-	-	-	-	300
Total Maintenance: Pool	23,900	7,867	6,725	13,392	20,117	3,783
<u>Maintenance: Other</u>						
Gym Equipment Maintenance	6,500	2,167	1,058	1,400	2,458	4,042
R&M-General	58,400	19,467	11,388	7,850	19,238	39,162
Janitorial Maintenance	66,254	22,085	22,252	44,169	66,421	(167)
R&M - Water Feature	3,300	1,100	1,100	-	1,100	2,200
IT Maintenance	1,750	583	1,435	-	1,435	315
A/C Maintenance	3,500	1,167	-	2,400	2,400	1,100
Tot Lot Maintenance	6,000	2,000	2,951	-	2,951	3,049
Misc-Hurricane Expense	-	-	6,885	-	6,885	(6,885)
Total Maintenance: Other	145,704	48,569	47,069	55,819	102,888	42,816
<u>Utilities</u>						
Communication - Telephone	7,500	2,500	8,060	23,190	31,250	(23,750)
Electricity - Entrance	12,500	4,167	4,874	-	4,874	7,626

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	Annual Adopted Budget	Year to date Budget	Year to date Actual	Committed Funds	Budgetary Actual	Variance Fav (UnFav)
Electricity - Pump Station	62,500	20,833	16,228	-	16,228	46,272
Electricity - Streetlighting	114,500	38,167	38,722	-	38,722	75,778
Utility - Water	16,500	5,500	5,222	3,101	8,323	8,177
Electricity - Gate	-	-	54	-	54	(54)
Electric - Monuments	300	100	182	-	182	118
Electricity	22,500	7,500	7,996	-	7,996	14,504
Total Utilities	236,300	78,767	81,338	26,291	107,629	128,671
<u>Other Expenses</u>						
Fire Alarm Monitoring	480	160	110	-	110	370
Contracts-Fire Extng. Insp.	120	40	106	-	106	14
Utility - Water	8,000	2,667	-	-	-	8,000
Utility - Refuse Removal	5,000	1,667	1,551	-	1,551	3,449
Lease - Copier	-	-	845	-	845	(845)
Golf Cart	-	-	650	1,006	1,656	(1,656)
Backflow Assembly Testing	170	57	-	-	-	170
Gym Wipes	3,000	1,000	468	-	468	2,532
Misc-Holiday Lighting	8,650	2,883	4,325	4,325	8,650	-
Misc-Special Events	6,000	2,000	111	-	111	5,889
Misc-Licenses & Permits	721	240	-	-	-	721
Entry System-Key Fob	1,000	333	718	-	718	282
Office Supplies	12,000	4,000	5,122	-	5,122	6,878
Cleaning Supplies	5,500	1,833	1,417	-	1,417	4,083
Water Cooler	3,000	1,000	709	-	709	2,291
Electrical Supplies	3,000	1,000	286	-	286	2,714
Reserve - Equipment	2,000	-	-	-	-	2,000
Total Other Expenses	58,641	18,880	16,418	5,331	21,749	36,892
<u>Contingency</u>						
Misc-Contingency	133,957	44,652	-	8,295	8,295	125,662
Capital Reserve	144,275	-	18,277	73,466	91,743	52,533
Total Contingency	278,232	44,652	18,277	81,761	100,038	178,195
TOTAL EXPENDITURES	2,427,114	778,290	703,262	983,119	1,686,381	740,733
Excess (deficiency) of revenues Over (under) expenditures	-	1,042,046	1,427,431	(983,119)	444,312	444,312
Net change in fund balance	-	1,042,046	1,427,431	(983,119)	444,312	444,312
FUND BALANCE, BEGINNING (OCT 1, 2017)	994,544	994,544	994,544	-	994,544	-
FUND BALANCE, ENDING	\$ 994,544	\$ 2,036,590	\$ 2,421,975	(\$983,119)	\$1,438,856	\$444,312

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	\$ 42	\$ 42
Special Assmnts- CDD Collected	419,250	314,438	-	(314,438)
TOTAL REVENUES	419,250	314,438	42	(314,396)
<u>EXPENDITURES</u>				
<u>Debt Service</u>				
Principal Debt Retirement	150,000	-	-	-
Interest Expense	270,400	135,200	135,300	(100)
Total Debt Service	420,400	135,200	135,300	(100)
TOTAL EXPENDITURES	420,400	135,200	135,300	(100)
Excess (deficiency) of revenues				
Over (under) expenditures	(1,150)	179,238	(135,258)	(314,496)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(1,150)	-	-	-
TOTAL FINANCING SOURCES (USES)	(1,150)	-	-	-
Net change in fund balance	\$ (1,150)	\$ 179,238	\$ (135,258)	\$ (314,496)
FUND BALANCE, BEGINNING (OCT 1, 2017)	138,584	138,584	138,584	
FUND BALANCE, ENDING	\$ 137,434	\$ 317,822	\$ 3,326	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	\$ 926	\$ 926
Interest - Tax Collector	-	-	235	235
Special Assmnts- Tax Collector	1,010,562	757,922	925,152	167,230
TOTAL REVENUES	1,010,562	757,922	926,313	168,391
<u>EXPENDITURES</u>				
<u>Debt Service</u>				
Principal Debt Retirement	580,000	-	-	-
Interest Expense	435,413	217,707	217,706	1
Total Debt Service	1,015,413	217,707	217,706	1
TOTAL EXPENDITURES	1,015,413	217,707	217,706	1
Excess (deficiency) of revenues Over (under) expenditures	(4,851)	540,215	708,607	168,392
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(4,851)	-	-	-
TOTAL FINANCING SOURCES (USES)	(4,851)	-	-	-
Net change in fund balance	\$ (4,851)	\$ 540,215	\$ 708,607	\$ 168,392
FUND BALANCE, BEGINNING (OCT 1, 2017)	492,154	492,154	492,154	
FUND BALANCE, ENDING	\$ 487,303	\$ 1,032,369	\$ 1,200,761	

Monterra
Community Development District

Supporting Schedules

January 31, 2018

Non-Ad Valorem Special Assessments
Broward County Tax Collector - Collection Report
For the Fiscal Year Ending September 30, 2018

Product Type - MultiFamily - 2F (MR)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 112,077
Allocation %					100%
12/8/2017	11/1 - 11/30/17	119,393	4,776	2,292	112,325
TOTAL		\$ 119,393	\$ 4,776	\$ 2,292	\$ 112,325
% Collected					100%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 112,077	\$ -
100.00%	0.00%
112,325	-
\$ 112,325	\$ -
100%	0%

TOTAL OUTSTANDING \$ (248)

\$ (248) \$ -

Product Type - Townhome - 2F (MS)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 223,729
Allocation %					100%
11/21/2017	11/1 - 11/14/17	40,550	1,622	779	38,150
12/8/2017	11/1 - 11/30/17	161,054	6,442	3,092	151,519
12/12/2017	12/1 - 12/5/17	11,504	460	221	10,823
12/29/2018	12/6 - 12/19/17	1,643	66	32	1,546
1/12/2018	12/1 - 12/31/17	6,574	197	128	6,249
TOTAL		\$ 221,326	\$ 8,788	\$ 4,251	\$ 208,287
% Collected					93%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 150,835	\$ 72,894
67.42%	32.58%
25,720	12,430
102,152	49,367
7,297	3,526
1,042	504
4,213	2,036
\$ 140,424	\$ 67,863
93%	93%

TOTAL OUTSTANDING \$ 15,442

\$ 10,411 \$ 5,031

Product Type- SF 34' (MT)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 209,175
Allocation %					100%
11/21/2017	11/1 - 11/14/17	62,600	2,504	1,202	58,894
12/8/2017	11/1 - 11/30/17	140,850	5,634	2,704	132,512
12/29/2018	12/6 - 12/19/17	9,390	313	182	8,895
TOTAL		\$ 212,840	\$ 8,451	\$ 4,088	\$ 200,301
% Collected					96%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 157,637	\$ 51,538
75.36%	24.64%
44,383	14,511
99,863	32,649
6,704	2,192
\$ 150,950	\$ 49,352
96%	96%

TOTAL OUTSTANDING \$ 8,874

\$ 6,687 \$ 2,186

Non-Ad Valorem Special Assessments
Broward County Tax Collector - Collection Report
For the Fiscal Year Ending September 30, 2018

Product Type - SF 34' -La Costa (MU)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 107,356
Allocation %					100%
11/21/2017	11/1 - 11/14/17	27,012	1,080	519	25,413
12/8/2017	11/1 - 11/30/17	78,034	3,121	1,498	73,414
12/29/2018	12/6 - 12/19/17	6,003	240	115	5,647
TOTAL		\$ 111,048	\$ 4,442	\$ 2,132	\$ 104,474
					% Collected 97%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 84,369	\$ 22,987
78.59%	21.41%
19,971	5,441
57,695	15,719
4,438	1,209
\$ 82,104	\$ 22,370
97%	97%

TOTAL OUTSTANDING \$ 2,882

\$ 2,265 \$ 617

Product Type - SF 50' (MV)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 1,117,502
Allocation %					100%
11/21/2017	11/1 - 11/14/17	260,084	10,499	4,992	244,594
12/8/2017	11/1 - 11/30/17	733,657	29,189	14,089	690,378
12/12/2017	12/1 - 12/5/17	23,666	907	455	22,304
12/29/2018	12/6 - 12/19/17	25,714	811	498	24,405
1/12/2018	12/1 - 12/31/17	25,686	771	498	24,417
TOTAL		\$ 1,068,807	\$ 42,176	\$ 20,533	\$ 1,006,098
					% Collected 90%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 826,179	\$ 291,323
73.93%	26.07%
180,830	63,763
510,403	179,976
16,489	5,814
18,043	6,362
18,052	6,365
\$ 743,817	\$ 262,281
90%	90%

TOTAL OUTSTANDING \$ 111,404

\$ 82,362 \$ 29,042

Product Type - SF 50' - Bella Terra (MW)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 215,499
Allocation %					100%
11/21/2017	11/1 - 11/14/17	39,104	1,583	750	36,770
12/8/2017	11/1 - 11/30/17	160,259	6,410	3,077	150,772
12/12/2017	12/1 - 12/5/17	7,631	305	147	7,180
12/29/2018	12/6 - 12/19/17	7,631	229	148	7,254
1/12/2018	12/1 - 12/31/17	3,816	114	74	3,627
TOTAL		\$ 218,441	\$ 8,642	\$ 4,196	\$ 205,603
					% Collected 95%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 164,687	\$ 50,813
76.42%	23.58%
28,100	8,670
115,221	35,550
5,487	1,693
5,544	1,711
2,772	855
\$ 157,124	\$ 48,479
95%	95%

TOTAL OUTSTANDING \$ 9,896

\$ 7,563 \$ 2,333

Non-Ad Valorem Special Assessments
Broward County Tax Collector - Collection Report
For the Fiscal Year Ending September 30, 2018

Product Type - SF 65' (MX)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 739,509
Allocation %					100%
11/21/2017	11/1 - 11/14/17	170,167	6,769	3,268	160,130
12/8/2017	11/1 - 11/30/17	420,179	16,807	8,067	395,305
12/12/2017	12/1 - 12/5/17	42,018	1,639	808	39,572
12/29/2018	12/6 - 12/19/17	26,289	915	508	24,867
1/12/2018	12/1 - 12/31/17	25,211	756	489	23,965
TOTAL		\$ 683,864	\$ 26,886	\$ 13,140	\$ 643,839
					% Collected 87%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 513,274	\$ 226,235
69.41%	30.59%
111,142	48,988
274,371	120,934
27,466	12,106
17,260	7,607
16,634	7,332
\$ 446,872	\$ 196,967
87%	87%

TOTAL OUTSTANDING \$ 95,669

\$ 66,402 **\$ 29,268**

Product Type - SF 65' Estada (MY)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 362,420
Allocation %					100%
11/21/2017	11/1 - 11/14/17	106,969	4,311	2,053	100,606
12/8/2017	11/1 - 11/30/17	223,881	8,955	4,299	210,627
12/12/2017	12/1 - 12/5/17	16,856	647	324	15,886
12/29/2018	12/6 - 12/19/17	7,832	287	151	7,394
1/12/2018	12/1 - 12/31/17	6,412	177	125	6,111
TOTAL		\$ 361,951	\$ 14,377	\$ 6,951	\$ 340,623
					% Collected 94%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 138,054	\$ 224,366
38.09%	61.91%
38,323	62,283
80,233	130,394
6,051	9,834
2,817	4,577
2,328	3,783
\$ 129,751	\$ 210,872
94%	94%

TOTAL OUTSTANDING \$ 21,797

\$ 8,303 **\$ 13,494.10**

Product Type - Townhome - 2H (MZ aka MTR)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 223,308
Allocation %					100%
11/21/2017	11/1 - 11/14/17	47,611	1,914	914	44,783
12/8/2017	11/1 - 11/30/17	148,551	5,942	2,852	139,757
12/12/2017	12/1 - 12/5/17	14,532	581	279	13,672
12/29/2018	12/6 - 12/19/17	6,459	210	125	6,124
1/12/2018	12/1 - 12/31/17	8,488	255	165	8,069
TOTAL		\$ 225,642	\$ 8,902	\$ 4,335	\$ 212,405
					% Collected 95%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 152,901	\$ 70,407
68.47%	31.53%
30,663	14,120
95,693	44,064
9,361	4,311
4,193	1,931
5,525	2,544
\$ 145,435	\$ 66,969
95%	95%

TOTAL OUTSTANDING \$ 10,903

\$ 7,466 **\$ 3,438**

Non-Ad Valorem Special Assessments
Broward County Tax Collector - Collection Report
For the Fiscal Year Ending September 30, 2018

Product Type - Commercial (ALL)

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 127,101
Allocation %					100%
12/8/2017	11/1 - 11/30/17	11,213	449	-	10,764
TOTAL		\$ 11,213	\$ 449	\$ -	\$ 10,764
% Collected					8%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 127,101	\$ -
100.00%	0.00%
10,764	-
\$ 10,764	\$ -
8%	0%

TOTAL OUTSTANDING	\$ 116,337
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\$ 116,337	\$ -
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TOTAL ALL PRODUCT TYPES

Date	Description	Gross Amount	Discounts/ Penalties	Collection Cost	Net Amount Received
ASSESSMENTS LEVIED FY 2018					\$ 3,437,675
Allocation %					100%
11/21/2017	11/1 - 11/14/17	754,098	30,282	14,476	709,340
12/8/2017	11/1 - 11/30/17	2,197,070	87,726	41,972	2,067,372
12/12/2017	12/1 - 12/5/17	116,208	4,539	2,233	109,435
12/29/2018	12/6 - 12/19/17	90,961	3,070	1,758	86,133
1/12/2018	12/1 - 12/31/17	76,187	2,270	1,478	72,438
TOTAL		\$ 3,234,524	\$ 127,888	\$ 61,917	\$ 3,044,719
% Collected					89%

Allocation by Fund	
General Fund	Series 2015 DSF
\$ 2,427,114	\$ 1,010,562
70.60%	29.40%
479,134	230,205
1,458,719	608,654
72,151	37,285
60,040	26,093
49,523	22,915
\$ 2,119,566	\$ 925,152
87%	92%

TOTAL OUTSTANDING	\$ 392,957
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\$ 307,547	\$ 85,410
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Aged Accounts Payable

Monterra CDD

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STSWATER\SBLOOM

(Detail, aged as of January 31, 2018)

Aged by due date.

Document Number is External Document No.

Vendor: No.: <>V00032

No.	Name	Document		Balance Due	Aged Overdue Amounts				Doc. Curr.
		Type	Number		Current	Up To 30 Days	31 - 60 Days	Over 60 Days	
1	INFRAMARK, LLC		Phone:		Contact:				
2/21/2018	JAN MGMNT SERVICES	Invoice	27148	4,663.38	4,663.38	0.00	0.00	0.00	
1	Total Amount Due			4,663.38	4,663.38	0.00	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00002	AT&I		Phone:	(866) 436-3516	Contact:				
1/19/2018	UNIVERSITY GATE ARM REP	Invoice	WO-010276	432.50	0.00	432.50	0.00	0.00	
1/25/2018	PINE ISLAND EXIT GATE REP	Invoice	WO-010374	85.00	0.00	85.00	0.00	0.00	
1/31/2018	UNIVERSITY GATE REPR	Invoice	WO-010453	85.00	85.00	0.00	0.00	0.00	
1/31/2018	PINE ISLAND GATE ARM OILE	Invoice	WO-010440	85.00	85.00	0.00	0.00	0.00	
V00002	Total Amount Due			687.50	170.00	517.50	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00003	A&A PLAYGROUND SERVICES		Phone:	(954) 748-6050	Contact:				
1/23/2018	SPRING FOR SPRING RIDER	Invoice	31449	538.00	0.00	538.00	0.00	0.00	
1/24/2018	REINSTALL SPRING RIDER	Invoice	31439	325.00	0.00	325.00	0.00	0.00	
V00003	Total Amount Due			863.00	0.00	863.00	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
V00007	COMCAST		Phone:		Contact:				
1/21/2018	1/15-1/29/18 PINE ISLAND SR	Invoice	012118-4707	354.71	0.00	354.71	0.00	0.00	
2/11/2018	SHERIDAN ENTRANCE SRV	Invoice	012118-0131	271.10	271.10	0.00	0.00	0.00	
2/16/2018	UNIVERSITY GRD HSE SRV	Invoice	012618-6934	208.40	208.40	0.00	0.00	0.00	
2/16/2018	VISTA DEL SOL SRV	Invoice	012618-4432	159.35	159.35	0.00	0.00	0.00	
V00007	Total Amount Due			993.56	638.85	354.71	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00010	FedEx		Phone:		Contact:				
1/16/2018	JAN POSTAGE	Invoice	6-057-26260	13.90	0.00	13.90	0.00	0.00	
V00010	Total Amount Due			13.90	0.00	13.90	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
V00011	Equator Landscaping		Phone:		Contact:				
2/1/2018	AUG/SEPT/OCT BALANCES D	Invoice	32742	9,062.34	9,062.34	0.00	0.00	0.00	

Aged Accounts Payable

Monterra CDD

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STSWATER\SBLOOM

(Detail, aged as of January 31, 2018)

No.	Name	Document		Aged Overdue Amounts					Doc. Curr.
		Type	Number	Balance Due	Current	Up To 30 Days	31 - 60 Days	Over 60 Days	
2/6/2018	PLANT REPLACEMENT	Invoice	32737	7,209.55	7,209.55	0.00	0.00	0.00	
2/6/2018	INSTALL POINSETTIA @CLB	Invoice	32739	385.00	385.00	0.00	0.00	0.00	
V00011	Total Amount Due			16,656.89	16,656.89	0.00	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00014	Office Depot		Phone:		Contact:				
2/17/2018	COFFEE/OFFICE SUPPLIES	Invoice	998100726001	375.74	375.74	0.00	0.00	0.00	
2/18/2018	HEATER	Invoice	998338678001	32.99	32.99	0.00	0.00	0.00	
2/18/2018	DOMELIDS FOR COFFEE	Invoice	997838952001	20.34	20.34	0.00	0.00	0.00	
2/18/2018	LATEX GLOVES	Invoice	998955289001	12.99	12.99	0.00	0.00	0.00	
2/18/2018	COFFEE/OFFICE SUPPLIES	Invoice	998857205001	376.40	376.40	0.00	0.00	0.00	
2/18/2018	LINERS/WIPES/TWLS/TISSUE	Invoice	998955109001	253.22	253.22	0.00	0.00	0.00	
2/18/2018	APC BATTERY	Invoice	998345203001	56.99	56.99	0.00	0.00	0.00	
2/24/2018	GLUE	Invoice	101677575001	3.29	3.29	0.00	0.00	0.00	
2/24/2018	WEBCAM	Invoice	101677526001	56.99	56.99	0.00	0.00	0.00	
V00014	Total Amount Due			1,188.95	1,188.95	0.00	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00015	Ready Refresh by Nestle		Phone:		Contact:				
1/26/2018	12/25-1/24/18 WTR DELIVERY	Invoice	08A0009591322	84.98	0.00	84.98	0.00	0.00	
1/26/2018	12/25-1/24/18 WTR DELIVERY	Invoice	08A0009720640	38.00	0.00	38.00	0.00	0.00	
V00015	Total Amount Due			122.98	0.00	122.98	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
V00018	The Gym Doc		Phone:	954-825-1618	Contact:				
1/16/2018	EXERCISE EQUIP PARTS	Invoice	1172	357.62	0.00	357.62	0.00	0.00	
V00018	Total Amount Due			357.62	0.00	357.62	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
V00019	Total Entry Control		Phone:		Contact:				
1/31/2018	ASWEB PANELS REPR	Invoice	33322	95.00	95.00	0.00	0.00	0.00	
V00019	Total Amount Due			95.00	95.00	0.00	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00020	Tropical Plant and Pest Services		Phone:		Contact:				
1/19/2018	MOSQUITO CONTROL SERVI	Invoice	1192018MONT	406.00	0.00	406.00	0.00	0.00	

Aged Accounts Payable

Monterra CDD

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STSWATER\SBLOOM

(Detail, aged as of January 31, 2018)

No.	Name	Document		Aged Overdue Amounts					Doc. Curr.
		Type	Number	Balance Due	Current	Up To 30 Days	31 - 60 Days	Over 60 Days	
1/30/2018	JAN PEST/FERTILIZER SRV	Invoice	1302018EMON	8,333.34	0.00	8,333.34	0.00	0.00	
V00020	Total Amount Due			8,739.34	0.00	8,739.34	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
V00023	People's Choice Pressure Cleaning		Phone:	(954) 445-8033	Contact:				
1/26/2018	PRESSURE WASHINGS	Invoice	13195	5,165.00	0.00	5,165.00	0.00	0.00	
V00023	Total Amount Due			5,165.00	0.00	5,165.00	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
V00024	Billing, Cochran, Lyles,		Phone:		Contact:				
1/29/2018	DEC 2017 GEN COUNSEL	Invoice	146553	5,025.00	0.00	5,025.00	0.00	0.00	
V00024	Total Amount Due			5,025.00	0.00	5,025.00	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
V00029	ASAP GATE PLUS, LLC		Phone:	954.538.3626	Contact:				
2/22/2018	GATE #15 HINGES	Invoice	20108716	154.00	154.00	0.00	0.00	0.00	
V00029	Total Amount Due			154.00	154.00	0.00	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00033	DEPARTMENT OF ECONOMIC OPPO		Phone:		Contact:				
2/1/2018	FISCAL YR 2017/2018 LATE F	Invoice	70729A	25.00	25.00	0.00	0.00	0.00	
V00033	Total Amount Due			25.00	25.00	0.00	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00037	AT&T		Phone:		Contact:				
1/8/2018	1/8-2/7/18 954-435-5453	Invoice	010818-5453	93.67	0.00	93.67	0.00	0.00	
V00037	Total Amount Due			93.67	0.00	93.67	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	

Aged Accounts Payable

Monterra CDD

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STSWATER\SBLOOM

(Detail, aged as of January 31, 2018)

No.	Name	Document		Balance Due	Aged Overdue Amounts				Doc. Curr.
		Type	Number		Current	Up To 30 Days	31 - 60 Days	Over 60 Days	
V00052	ULTIMATE BUSINESS SERVICES	Phone:			Contact:				
2/2/2018	COFFEE SUPPLIES	Invoice	PR-53394	312.95	312.95	0.00	0.00	0.00	
V00052	Total Amount Due			312.95	312.95	0.00	0.00	0.00	
					100.00%	0.00%	0.00%	0.00%	
V00054	JOHN B MELKO	Phone:			Contact:				
1/3/2018	QTRTRY MIT SITE MONITORI	Invoice	4007	2,000.00	0.00	2,000.00	0.00	0.00	
V00054	Total Amount Due			2,000.00	0.00	2,000.00	0.00	0.00	
					0.00%	100.00%	0.00%	0.00%	
	Report Total Amount Due (USD)			47,157.74	23,905.02	23,252.72	0.00	0.00	
					34.11%	65.89%	0.00%	0.00%	

Accrued Expenses

January 31, 2018

<u>Vendor</u>	<u>Period</u>	<u>Description</u>	<u>Amount</u>
Kent Security Of Palm Beach, Inc.	Jan-18	Security invoices	22,500
Tropical Plant And Pest Services	Jan-18	Pest control invoices	3,265
FPL	Jan-18	Utility invoices	17,500
City Of Cooper City	Jan-18	Utility invoices	1,500
Total			\$ 44,765

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 1/01/2018 to 1/31/2018

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
SUNTRUST BANK - GF - (ACCT# XXXXX0134)									
Check	5078	01/03/18	Vendor	AT&I	WO-1062	REPAIR HINGES ON GATE	R&M-Gate	001-546034-53950	\$85.00
Check	5078	01/03/18	Vendor	AT&I	WO-1028	RE-SEAT ALL FUSES	R&M-Gate	001-546034-53950	\$85.00
Check	5078	01/03/18	Vendor	AT&I	WO-1092	FUSE SOCKET TO CONTROLLER RPR	R&M-Gate	001-546034-53950	\$85.00
Check	5078	01/03/18	Vendor	AT&I	WO-0988	INSTALL CNTRLR FOR GATE	R&M-Gate	001-546034-53950	\$184.00
Check	5078	01/03/18	Vendor	AT&I	WO-1111	CLEANED FUSE ASSEMBLY	R&M-Gate	001-546034-53950	\$85.00
Check	5079	01/03/18	Vendor	Research Irrigation, Inc	35349	IRR REPAIRS	Irrigation Repairs & Replacem.	001-546932-53960	\$1,188.30
Check	5079	01/03/18	Vendor	Research Irrigation, Inc	35349	IRR REPAIRS	Irrigation Repairs & Replacem.	001-546932-53960	\$60.00
Check	5079	01/03/18	Vendor	Research Irrigation, Inc	35349	IRR REPAIRS	Irrigation Repairs & Replacem.	001-546932-53960	\$2,533.60
Check	5080	01/03/18	Vendor	Billing, Cochran, Lyles,	146097	***Voided Voided****			\$0.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-404	REMOVE POSTS/INSTALL FENCE	R&M-Gate	001-546034-53950	\$350.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-402	INSTALL CHAIN LINK FENCE	R&M-Gate	001-546034-53950	\$475.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-405	REPLACE POST/GATE/PAINT	R&M-Gate	001-546034-53950	\$650.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-406	REINSTALL HINGE/LATCH	R&M-Gate	001-546034-53950	\$350.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-408	ANCHOR POST/ADJUST GATE	R&M-Gate	001-546034-53950	\$200.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-407	REPLACE POSTS/WELD GATE/PAINT	R&M-Gate	001-546034-53950	\$360.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-410	Hurricane Irma Fence Repair	Hurricane Irma - Gate Repair	001-549067-53950	\$2,700.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-403	FENCE REPAIR STERLING ROAD	R&M-Gate	001-546034-53950	\$400.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20108-409	REPLACE 20' FENCE/LEVEL GATE	R&M-Fence	001-546025-53950	\$485.00
Check	5081	01/03/18	Vendor	ASAP GATE PLUS, LLC	20106507	GATE REPAIRS - Hurricane Irma	Hurricane Irma Gate Repair	001-549067-53950	\$1,125.00
Check	5082	01/03/18	Vendor	ALM MEDIA LLC	I0000270675-1031	NOTICE OF MTG 10/31/17	Legal Advertising	001-548002-51302	\$106.41
Check	5082	01/03/18	Vendor	ALM MEDIA LLC	I0000270674-1031	NOTICE OF MTG 10/31/17	Legal Advertising	001-548002-51302	\$113.45
Check	5082	01/03/18	Vendor	ALM MEDIA LLC	I0000277020-1128	NOTICE OF MTG 11/28/17	Legal Advertising	001-548002-51302	\$83.49
Check	5083	01/03/18	Vendor	Billing, Cochran, Lyles,	146097	GEN COUNSEL THRU NOV 2017	Attorney Fees	001-531058-51302	\$3,425.00
Check	5083	01/03/18	Vendor	Billing, Cochran, Lyles,	CM146097	TO CORRECT INV AMOUNT TO PAY	Attorney Fees	001-531058-51302	(\$2,907.50)
Check	5084	01/05/18	Vendor	INFRAMARK, LLC	26512	DEC MGMNT SERVICES	ProfServ-Mgmt Consulting Serv	001-531027-51320	\$4,450.00
Check	5084	01/05/18	Vendor	INFRAMARK, LLC	26512	DEC MGMNT SERVICES	ProfServ-Web Site Maintenance	001-531094-51302	\$100.00
Check	5084	01/05/18	Vendor	INFRAMARK, LLC	26512	DEC MGMNT SERVICES	Office Supplies	001-551002-51302	\$38.50
Check	5084	01/05/18	Vendor	INFRAMARK, LLC	26512	DEC MGMNT SERVICES	Printing and Binding	001-547001-51302	\$221.50
Check	5084	01/05/18	Vendor	INFRAMARK, LLC	26512	DEC MGMNT SERVICES	Postage and Freight	001-541006-51302	\$11.96
Check	5085	01/05/18	Vendor	Office Depot	968895752001	***Voided Voided****			\$0.00
Check	5085	01/05/18	Vendor	Office Depot	968026545001	***Voided Voided****			\$0.00
Check	5086	01/17/18	Vendor	INFRAMARK, LLC	26515	NOV SET UP SERVICES	ProfServ-Mgmt Consulting Serv	001-531027-51320	\$1,000.00
Check	5086	01/17/18	Vendor	INFRAMARK, LLC	26513	OCT MGMNT SERVICES	ProfServ-Mgmt Consulting Serv	001-531027-51320	\$1,579.03
Check	5086	01/17/18	Vendor	INFRAMARK, LLC	26514	NOV MGMNT SERVICES	ProfServ-Mgmt Consulting Serv	001-531027-51320	\$4,450.00
Check	5086	01/17/18	Vendor	INFRAMARK, LLC	26514	NOV MGMNT SERVICES	ProfServ-Web Site Maintenance	001-531094-51302	\$100.00
Check	5087	01/17/18	Vendor	AT&I	WO-1186	INSTALL CNTRLR LFT EXIT GATE	R&M-Gate	001-546034-53950	\$572.50

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 1/01/2018 to 1/31/2018

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	5087	01/17/18	Vendor	AT&I	19619	Maintenance/ windshield mount	Gate Transponders	001-546960-53950	\$1,476.50
Check	5087	01/17/18	Vendor	AT&I	WO-010046	GATE/ HOURLY CALL 01/04/18	R&M-Gate	001-546034-53950	\$85.00
Check	5087	01/17/18	Vendor	AT&I	19725	GATE MAINTENANCE	R&M-Gate	001-546034-53950	\$340.00
Check	5088	01/17/18	Vendor	Waste Management, Inc.	0735477-2237-8	Jan 8 yard dumpster	Utility - Refuse Removal	001-543020-53980	\$387.71
Check	5089	01/17/18	Vendor	Castle Group	MGT-010118-149	MISCELL CLUBHOUSE CHARGES	Onsite Property Manager	001-534201-51320	\$3,713.33
Check	5089	01/17/18	Vendor	Castle Group	MGT-010118-149	MISCELL CLUBHOUSE CHARGES	Onsite Property Manager	001-534201-51320	\$2,224.75
Check	5089	01/17/18	Vendor	Castle Group	MGT-010118-149	MISCELL CLUBHOUSE CHARGES	Attendant	001-534202-51320	\$9,403.75
Check	5089	01/17/18	Vendor	Castle Group	MGT-010118-149	MISCELL CLUBHOUSE CHARGES	Janitorial Maintenance	001-546190-53970	\$1,250.00
Check	5089	01/17/18	Vendor	Castle Group	MGT-010118-149	MISCELL CLUBHOUSE CHARGES	Janitorial Maintenance	001-546190-53970	\$392.25
Check	5089	01/17/18	Vendor	Castle Group	MGT-010118-149	MISCELL CLUBHOUSE CHARGES	Janitorial Maintenance	001-546190-53970	\$1,046.00
Check	5089	01/17/18	Vendor	Castle Group	MGT-010118-149	MISCELL CLUBHOUSE CHARGES	Janitorial Maintenance	001-546190-53970	\$2,832.92
Check	5090	01/17/18	Vendor	COMCAST	14707-122117	TELEPHONE/BUSINESS 12/21/17	Communication - Telephone	001-541003-53975	\$299.10
Check	5091	01/17/18	Vendor	City of Cooper City		***Voided Voided****			\$0.00
Check	5092	01/17/18	Vendor	Eco Blue Aquatic	2395	MAINTENANCE	Mitigation Maintenance	001-546369-53955	\$1,650.00
Check	5092	01/17/18	Vendor	Eco Blue Aquatic	2395	MAINTENANCE	Lake & Wetlands Maintenance	001-546366-53955	\$2,360.00
Check	5093	01/17/18	Vendor	Office Depot	988021272001	Office Supplies	Office Supplies	001-551002-53980	\$138.88
Check	5093	01/17/18	Vendor	Office Depot	988021343001	Office Supplies	Office Supplies	001-551002-53980	\$11.38
Check	5093	01/17/18	Vendor	Office Depot	988880606001	Office Supplies	Office Supplies	001-551002-53980	\$50.83
Check	5093	01/17/18	Vendor	Office Depot	991437512001	OFFICE SUPPLIES	Office Supplies	001-551002-53980	\$103.16
Check	5093	01/17/18	Vendor	Office Depot	991437512001	OFFICE SUPPLIES	COFFEE SUPPLIES	001-551002-53980	\$22.73
Check	5093	01/17/18	Vendor	Office Depot	995041952001	COFFEE SUPPLIES	Office Supplies	001-551002-53980	\$31.72
Check	5093	01/17/18	Vendor	Office Depot	995041976001	COFFEE SUPPLIES	Office Supplies	001-551002-53980	\$238.53
Check	5094	01/17/18	Vendor	5 Star Pools, Inc	39036	***Voided Voided****			\$0.00
Check	5094	01/17/18	Vendor	5 Star Pools, Inc	39036	***Voided Voided****			\$0.00
Check	5094	01/17/18	Vendor	5 Star Pools, Inc	38702	***Voided Voided****			\$0.00
Check	5094	01/17/18	Vendor	5 Star Pools, Inc	38704	***Voided Voided****			\$0.00
Check	5094	01/17/18	Vendor	5 Star Pools, Inc	38703	***Voided Voided****			\$0.00
Check	5095	01/17/18	Vendor	The Gym Doc	1080	MAINTENANCE GYM Equipment	1080	001-534159-53970	\$175.00
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12272017EMONT	DEC Pest Control/Fertilization	R&M-Pest Control	001-546070-53960	\$3,584.50
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12272017EMONT	DEC Pest Control/Fertilization	R&M-Pest Control	001-546070-53960	\$1,262.50
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12272017EMONT	DEC Pest Control/Fertilization	R&M-Pest Control	001-546070-53960	\$3,164.00
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12272017EMONT	DEC Pest Control/Fertilization	R&M-Pest Control	001-546070-53960	\$322.34
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12262017EMONT	1850 gallons Talstar	Pest Control-Midge Lake Banks	001-546367-53955	\$2,680.00
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12292017	MOSQUITO CONTROL	Pest Control-Midge Lake Banks	001-546367-53955	\$585.00
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12292017EMONTOSQ	MOSQUITO CONTROL	R&M-Pest Control	001-546070-53960	\$203.00
Check	5096	01/17/18	Vendor	Tropical Plant and Pest Services	12292017EMONTOSQ	MOSQUITO CONTROL	R&M-Pest Control	001-546070-53960	\$203.00
Check	5097	01/17/18	Vendor	VISS Technology, LLC	308360	MONTHLY MAIN/ANALYTIC SVC	Gate Camera Systems	001-546963-53950	\$1,119.44
Check	5098	01/17/18	Vendor	People's Choice Pressure Cleaning	13126	PRESSURE WASHING	R&M-Pressure Washing	001-546171-53960	\$2,324.25

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 1/01/2018 to 1/31/2018

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	5098	01/17/18	Vendor	People's Choice Pressure Cleaning	13126	PRESSURE WASHING	R&M-Pressure Washing	001-546171-53960	\$774.75
Check	5098	01/17/18	Vendor	People's Choice Pressure Cleaning	13126	PRESSURE WASHING	R&M-Pressure Washing	001-546171-53960	\$2,066.00
Check	5099	01/17/18	Vendor	KENT SECURITY OF PALM BEACH, INC.	20030008	SECURITY	Security	001-534203-51320	\$22,124.00
Check	5100	01/17/18	Vendor	ASAP GATE PLUS, LLC	20108580	Maintenance	Hurricane Irma Gate Repair	001-549067-53950	\$300.00
Check	5100	01/17/18	Vendor	ASAP GATE PLUS, LLC	20108581	Maintenance	Hurricane Irma Gate Repair	001-549067-53950	\$600.00
Check	5100	01/17/18	Vendor	ASAP GATE PLUS, LLC	20108411	Hurricane Irma Gate Repair	Misc-Hurricane Expense	001-549067-53950	\$2,520.00
Check	5101	01/17/18	Vendor	RUST TECH SERVICES, INC.	156012	JAN WELL WTTR STAINING MAINT	Rust Control	001-546193-53960	\$360.00
Check	5101	01/17/18	Vendor	RUST TECH SERVICES, INC.	156012	JAN WELL WTTR STAINING MAINT	Rust Control	001-546193-53960	\$120.00
Check	5101	01/17/18	Vendor	RUST TECH SERVICES, INC.	156012	JAN WELL WTTR STAINING MAINT	Rust Control	001-546193-53960	\$320.00
Check	5102	01/17/18	Vendor	SPECIALTY SURFACES LLC	1061	AQUA FLEX INSTALLATION	Capital Reserve	001-568018-53985	\$8,706.00
Check	5103	01/17/18	Vendor	FIRST CHOICE ELECTROSTATIC, INC.	10117	***Voided Voided****			\$0.00
Check	5104	01/17/18	Vendor	SPECIALIZED HOME ELECTRONICS	173121	ALARM 1/1/18-3/31/18	Security	001-534203-51320	\$109.80
Check	5105	01/17/18	Vendor	ECS ACCESS, LLC	2107048	REPAIR PHONE AT CLUBHOUSE	IT Maintenance	001-546192-53970	\$535.00
Check	5105	01/17/18	Vendor	ECS ACCESS, LLC	2017047	OFFICE SUPPLIES	Office Supplies	001-551002-53980	\$380.00
Check	5106	01/17/18	Vendor	UNIFIED TECHNOLOGY GROUP, LLC	INV-091699	VLL AMENITIES JAN-MARCH 2018	IT Maintenance	001-546192-53970	\$450.00
Check	5107	01/17/18	Vendor	MARTY KIAR	112917	SPECIAL ASSESS TAX ROLL 2017	ProfServ-Property Appraiser	001-531035-51302	\$2,216.00
Check	5108	01/17/18	Vendor	City of Cooper City	41782-122117	***Voided Voided****			\$0.00
Check	5109	01/17/18	Vendor	5 Star Pools, Inc	39036	BROKEN HOSE/ TEST KIT	R&M-General	001-546001-53970	\$105.00
Check	5109	01/17/18	Vendor	5 Star Pools, Inc	39036	BROKEN HOSE/ TEST KIT	R&M-General	001-546001-53970	\$16.00
Check	5109	01/17/18	Vendor	5 Star Pools, Inc	38702	MONTHLY FOUNTAIN SVC JAN 1	R&M - Water Feature	001-546191-53970	\$275.00
Check	5109	01/17/18	Vendor	5 Star Pools, Inc	38704	STABILIZER	R&M-Pools	001-546074-53965	\$200.00
Check	5109	01/17/18	Vendor	5 Star Pools, Inc	38703	MONTHLY POOL SVC JAN 18	R&M-Pools	001-546074-53965	\$1,400.00
Check	5110	01/18/18	Vendor	FIRST CHOICE ELECTROSTATIC, INC.	10117	SPLASH PAD	R&M-General	001-546001-53970	\$1,700.00
Check	5110	01/18/18	Vendor	FIRST CHOICE ELECTROSTATIC, INC.	10117-A	PAINT/CHEMICAL DISPOSAL FEE	R&M-General	001-546001-53970	\$51.00
Check	5111	01/18/18	Vendor	AT&I	WO-010029	R&M SERRVICE/MAINTENANCE 1-3	R&M-Gate	001-546034-53950	\$100.08
Check	5111	01/18/18	Vendor	AT&I	WO-010070	HOURLY CALL/ GATE 1/5/2018	R&M-Gate	001-546034-53950	\$90.00
Check	5111	01/18/18	Vendor	AT&I	WO-0751	HOURLY CALL/ GATE 11-29-17	R&M-Gate	001-546034-53950	\$85.00
Check	5111	01/18/18	Vendor	AT&I	WO-010096	GATE/ HOURLY CALL 01/08/18	R&M-Gate	001-546034-53950	\$88.00
Check	5112	01/18/18	Vendor	A&A PLAYGROUND SERVICES	31438	MISC/ HURRICANE EXPENSE	Misc-Hurricane Expenses	001-549067-53970	\$485.00
Check	5113	01/18/18	Vendor	Castle Group	ADJMG-1117-007	GOLF CART EXPENSE	Onsite Property Manager	001-534201-51320	\$597.00
Check	5114	01/18/18	Vendor	COMCAST	80131-122117	TELEPHONE/BUSINESS	Communication - Telephone	001-541003-53975	\$255.43
Check	5115	01/18/18	Vendor	Equator Landscaping	32735	LAWN SERVICES	Landscape Maintenance	001-546300-53960	\$14,473.75
Check	5115	01/18/18	Vendor	Equator Landscaping	32735	LAWN SERVICES	Landscape Maintenance	001-546300-53960	\$4,484.42
Check	5115	01/18/18	Vendor	Equator Landscaping	32735	LAWN SERVICES	Landscape Maintenance	001-546300-53960	\$11,958.33
Check	5115	01/18/18	Vendor	Equator Landscaping	32735	LAWN SERVICES	Landscape Maintenance	001-546300-53960	\$804.00
Check	5115	01/18/18	Vendor	Equator Landscaping	32699	HURRICANE IRMA CLEAN UP SEPT	Misc-Hurricane Expenses	001-549067-53960	\$860.96
Check	5115	01/18/18	Vendor	Equator Landscaping	32699	HURRICANE IRMA CLEAN UP SEPT	Misc-Hurricane Expenses	001-549067-53960	\$4,017.83
Check	5115	01/18/18	Vendor	Equator Landscaping	32699	HURRICANE IRMA CLEAN UP SEPT	Misc-Hurricane Expenses	001-549067-53960	\$10,905.52

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 1/01/2018 to 1/31/2018

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	5115	01/18/18	Vendor	Equator Landscaping	32699	HURRICANE IRMA CLEAN UP SEPT	Misc-Hurricane Expenses	001-549067-53960	\$12,914.44
Check	5116	01/18/18	Vendor	XEROX CORPORATION	091704176	11/21-12/21/17 COPY MACH USAGE	Office Supplies	001-551002-53980	\$238.18
Check	5117	01/18/18	Vendor	AT&T	120817	BUSINESS PHN BILL	business line	001-541003-53975	\$123.67
Check	5118	01/18/18	Vendor	A-ADVANCED FIRE & SAFETY, INC.	48529	FIRE EXTINGUISHER CERTIFICATE	Contracts-Fire Exting. Insp.	001-534094-53980	\$106.00
Check	5119	01/18/18	Vendor	PETTY CASH	TERRA-122917	petty cash	R&M-General	001-546001-51302	\$25.63
Check	5119	01/18/18	Vendor	PETTY CASH	TERRA-122917	petty cash	Misc-Special Events	001-549052-51302	\$11.98
Check	5119	01/18/18	Vendor	PETTY CASH	TERRA-122917	petty cash	R&M-General	001-546001-51302	\$139.24
Check	5119	01/18/18	Vendor	PETTY CASH	TERRA-122917	petty cash	Office Supplies	001-551002-51302	\$56.28
Check	5120	01/30/18	Vendor	AT&I	19643	REPLACE READER @ UNIV ENTRANCE	R&M-Gate	001-546034-53950	\$3,520.00
Check	5121	01/30/18	Vendor	AT&I	WO-010174	REPAIR UNIVERSITY RES GATE	R&M-Gate	001-546034-53950	\$85.00
Check	5122	01/30/18	Vendor	AT&I	WO-010206	RPR PINE ISLAND EXIT GATE	R&M-Gate	001-546034-53950	\$90.50
Check	5123	01/30/18	Vendor	AT&I	WO-010243	RPR ENTRY GATE @ VISTA DEL SOL	R&M-Gate	001-546034-53950	\$85.00
Check	5124	01/30/18	Vendor	COMCAST	122617-6934	GUARDHOUSE DEC 2017	Communication - Telephone	001-541003-53975	\$200.48
Check	5125	01/30/18	Vendor	COMCAST	010218-6762	BILL PRD 12/17/17-1/9/18	Communication - Telephone	001-541003-53975	\$495.94
Check	5126	01/30/18	Vendor	COMCAST	122617-4432	GRDGATE @ VILLA DEL SOL	Communication - Telephone	001-541003-53975	\$150.75
Check	5127	01/30/18	Vendor	COMCAST	60572633	CLUBHOUSE- TELEPHONE/ COMM	Communication - Telephone	001-541003-53975	\$670.32
Check	5128	01/30/18	Vendor	Eco Blue Aquatic	2415	REPLACE COMPRESSOR KIT	Misc-Hurricane Expenses	001-549067-53970	\$6,400.00
Check	5129	01/30/18	Vendor	Office Depot	996135227001	WASTE BAGS / DOGGI WASTE	PARK MAINT	001-546001-53970	\$97.99
Check	5130	01/30/18	Vendor	Office Depot	995041977001	CLEANING SUPPLIES	Cleaning Supplies	001-552077-53980	\$23.99
Check	5131	01/30/18	Vendor	Office Depot	992895408001	CLEANING SUPPLIES	Cleaning Supplies	001-552077-53980	\$34.03
Check	5132	01/30/18	Vendor	Office Depot	996859948001	8x10 PLANNER	Office Supplies	001-551002-53980	\$13.99
Check	5133	01/30/18	Vendor	Office Depot	992895228001	TOWELS/BLEACH/GRMICID	CLEANING SUPPLIES	001-552077-53980	\$73.50
Check	5134	01/30/18	Vendor	Office Depot	992809502001	COFFEE/OFFICE SUPPLIES	COFFEE SUPPLIES	001-551002-53980	\$241.33
Check	5134	01/30/18	Vendor	Office Depot	992809502001	COFFEE/OFFICE SUPPLIES	OFFICE SUPPLIES	001-551002-53980	\$19.79
Check	5135	01/30/18	Vendor	Office Depot	991889413001	20 oz DOME/LIDS	COFFEE SUPPLIES	001-551002-53980	\$6.78
Check	5136	01/30/18	Vendor	Office Depot	991889347001	COFFEE SUPPLIES	Office Supplies	001-551002-53980	\$95.07
Check	5137	01/30/18	Vendor	Office Depot	996135046001	ELECTRICAL SUPPLIES	Electrical Supplies	001-552095-53980	\$25.63
Check	5138	01/30/18	Vendor	Office Depot	992895407001	CLEANING SUPPLIES	Cleaning Supplies	001-552077-53980	\$116.38
Check	5139	01/30/18	Vendor	Ready Refresh by Nestle	20640-122717	WATER COOLER	Water Cooler	001-552093-53980	\$50.50
Check	5140	01/30/18	Vendor	Ready Refresh by Nestle	07L0009591322	WATER COOLER	Water Cooler	001-552093-53980	\$193.56
Check	5141	01/30/18	Vendor	Research Irrigation, Inc	35457	JAN 2018 IRR MAINT	Irrigation Repairs & Replacem.	001-546932-53960	\$1,174.50
Check	5141	01/30/18	Vendor	Research Irrigation, Inc	35457	JAN 2018 IRR MAINT	Irrigation Repairs & Replacem.	001-546932-53960	\$391.50
Check	5141	01/30/18	Vendor	Research Irrigation, Inc	35457	JAN 2018 IRR MAINT	Irrigation Repairs & Replacem.	001-546932-53960	\$1,044.00
Check	5142	01/30/18	Vendor	Research Irrigation, Inc	35456	JAN 2018 VALVE MAINT	Irrigation Maintenance	001-546930-53960	\$3,295.00
Check	5143	01/30/18	Vendor	Research Irrigation, Inc	35429	DEC 2017 IRR REPAIRS	Irrigation Repairs & Replacem.	001-546932-53960	\$757.95
Check	5143	01/30/18	Vendor	Research Irrigation, Inc	35429	DEC 2017 IRR REPAIRS	Irrigation Repairs & Replacem.	001-546932-53960	\$90.00
Check	5143	01/30/18	Vendor	Research Irrigation, Inc	35429	DEC 2017 IRR REPAIRS	Irrigation Repairs & Replacem.	001-546932-53960	\$2,058.51
Check	5144	01/30/18	Vendor	Total Entry Control	33232A	RPLC HNGS ON ALL SWNG GTS	R&M-Gate	001-546034-53950	\$1,301.25

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 1/01/2018 to 1/31/2018

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	5145	01/30/18	Vendor	ASAP GATE PLUS, LLC	20108686	REPAIR CHAIN LINK FENCE	Hurricane Irma Gate Repair	001-549067-53950	\$5,500.00
Check	5146	01/30/18	Vendor	STAR PLUMBING	84622	QUICKFLOW TEST	R&M-General	001-546001-53970	\$133.24
Check	5147	01/30/18	Vendor	ULTIMATE BUSINESS SERVICES	PR-53279	COFFEE SUPPLIES	Office Supplies	001-551002-53980	\$261.75
Check	5148	01/30/18	Vendor	MASTER BRICK & TILE, INC.	715221	REMOVE CONCRETE RAMP/2 POSTS	R&M-General	001-546001-53970	\$3,000.00
ACH	DD009	01/11/18	Vendor	Office Depot	968895752001	INK CARTRIDGES	Office Supplies	001-551002-53980	\$59.84
ACH	DD010	01/11/18	Vendor	Office Depot	968026545001	COFFEE/TEA/COCO/SWEETNER	Office Supplies	001-551002-53980	\$159.03
ACH	DD013	01/16/18	Vendor	City of Cooper City	41456-121717	WATER/SEWER 11/18/17-12/17/17	Utility - Water	001-543018-53975	\$377.97
ACH	DD014	01/16/18	Vendor	City of Cooper City	41457-121317	WATER/SEWER 11/15/17-12/13/17	Utility - Water	001-543018-53975	\$1,209.54
ACH	DD015	01/16/18	Vendor	City of Cooper City	41782-122117	WATER/SEWER 12/19/2017	Utility - Water	001-543018-53975	\$38.62
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Pump Station	001-543012-53975	\$600.89
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Streetlighting	001-543013-53975	\$1,439.64
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electric - Monuments	001-543054-53975	\$47.23
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Pump Station	001-543012-53975	\$1,802.66
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Streetlighting	001-543013-53975	\$4,318.92
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Streetlighting	001-543013-53975	\$29.31
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Pump Station	001-543012-53975	\$1,602.36
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Streetlighting	001-543013-53975	\$3,839.04
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity - Entrance	001-543008-53975	\$1,277.39
ACH	DD016	01/07/18	Vendor	FPL	121817-ACH	BILL PRD 11/16/17-12/18/17	Electricity	001-543075-53975	\$1,878.19
Account Total									\$226,954.96

Total Amount Paid	\$226,954.96
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MONTERRA COMMUNITY DEVELOPMENT DISTRICT
Summary Contract Schedule - Quarterly Cash Flow
As of January 31, 2018

Projects	Estimated Spending by Quarter			Total	Budget Acct No.	Budget Line Description
	Q2	Q3	Q4			

Approved / Committed Contracts

Reoccurring Services

A/C Maintenance	\$1,200	\$0	\$1,200	\$2,400	546194-53970	A/C Maintenance
Field Services	\$41,726	\$62,589	\$62,589	\$166,904	Multiple	Multiple
Gym R&M	\$350	\$525	\$525	\$1,400	534159-53970	Gym Equipment Maintenance
Irrigation Maintenance	\$11,810	\$17,715	\$17,715	\$47,240	546930-53960	Irrigation Maintenance
Lake & Wetlands Maintenance	\$4,720	\$7,080	\$7,080	\$18,880	546366-53955	Lake & Wetlands Maintenance
Landscaping	\$63,441	\$63,441	\$0	\$126,882	546300-53960	Landscape Maintenance
Management Services	\$8,900	\$13,350	\$13,350	\$35,600	531027-51320	ProfServ-Mgmt Consulting Serv
Mitigation Maintenance	\$3,300	\$4,950	\$4,950	\$13,200	546369-53955	Mitigation Maintenance
Pest Control	\$30,360	\$33,040	\$32,400	\$95,800	Multiple	Multiple
Pool R&M	\$3,348	\$5,022	\$5,022	\$13,392	546074-53965	R&M-Pools
Pressure washing	\$10,330	\$15,495	\$15,495	\$41,320	546171-53960	R&M-Pressure Washing
Refuse Service	\$775	\$1,163	\$1,163	\$3,101	543018-53975	Utility - Water
Rust Control	\$1,600	\$2,400	\$2,400	\$6,400	546193-53960	Rust Control
Security Services	\$45,707	\$68,560	\$69,643	\$183,909	534203-51320	Security
<i>Subtotal</i>	<i>\$227,567</i>	<i>\$295,330</i>	<i>\$233,532</i>	<i>\$756,429</i>		

Project / One-time R&M Costs

Ramp Removal	\$0	\$0	\$0	\$0	546001-53970	R&M-General
Fence R&M	\$20,444	\$0	\$0	\$20,444	546025-53950	R&M-Fence
Gate - R&M	\$11,480	\$12,570	\$1,020	\$25,070	546034-53950	R&M-Gate
Holiday Lights	\$4,325	\$0	\$0	\$4,325	549028-53980	Misc.-Holiday Lighting
Hurricane repairs	\$8,295	\$0	\$0	\$8,295	549900-53985	Misc.-Contingency
Landscaping	\$7,167	\$7,167	\$7,167	\$21,500	Multiple	Multiple
Mulch	\$42,550	\$0	\$0	\$42,550	546059-53960	R&M-Mulch
Painting	\$0	\$0	\$0	\$0	546001-53970	R&M-General
Pavers	\$17,850	\$0	\$0	\$17,850	Multiple	Multiple
Pump Repairs	\$0	\$0	\$0	\$0	546075-53955	R&M-Pump Station
Playground/Dog Park	\$23,907	\$23,907	\$0	\$47,813	568018-53985	Capital Reserve
Splash pad resurface	\$0	\$0	\$0	\$0	568018-53985	Capital Reserve
Telephone/Internet Upgrade	\$23,190	\$0	\$0	\$23,190	541003-53975	Communication - Telephone
Walls - R&M	\$15,653	\$0	\$0	\$15,653	568018-53985	Capital Reserve
Water supplies	\$0	\$0	\$0	\$0	552093-53980	Water Cooler
<i>Subtotal</i>	<i>\$174,860</i>	<i>\$43,643</i>	<i>\$8,187</i>	<i>\$226,690</i>		

MONTERRA COMMUNITY DEVELOPMENT DISTRICT
Summary Contract Schedule - Quarterly Cash Flow
As of January 31, 2018

Projects	Estimated Spending by Quarter			Total	Budget Acct No.	Budget Line Description
	Q2	Q3	Q4			
TOTAL APPROVED	\$402,427	\$338,973	\$241,719	\$983,119		
Unapproved Contracts / Forecasted Costs						
Dog Park	\$1,050	\$0	\$0	\$1,050	568018-53985	Capital Reserve
Guardhouse R&M	\$0	\$1,575	\$1,575	\$3,150	546001-53970	R&M-General
Hurricane repairs	\$28,455	\$0	\$40,350	\$68,805	568018-53985	Capital Reserve
Landscaping	\$0	\$27,560	\$82,681	\$110,242	546300-53960	Landscape Maintenance
Office R&M	\$0	\$0	\$3,694	\$3,694	546001-53970	R&M-General
Painting projects	\$0	\$43,135	\$22,450	\$65,585	Multiple	Multiple
Pump repairs	\$0	\$0	\$0	\$0	546075-53955	R&M-Pump Station
TOTAL UNAPPROVED	\$29,505	\$72,270	\$150,750	\$252,526		
GRAND TOTAL	\$431,932	\$411,244	\$392,469	\$1,235,645		

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Detailed Contract Schedule - (Approved / Committed)

January 31, 2018

Contractor / Vendor	Project/Service Category	Date Board Approved	Description of Project/Service	Account Code	Account Description	Annual Amount	Amount Spent	Amount Remaining
5 Star Pool	Pool R&M	10/1/2013	Pool Maintenance	546074-53965	R&M-Pools	\$20,088	\$6,696	\$13,392
A/C Technologies	A/C Maintenance	9/14/2015	Preventative Maintenance 2 times per yr / 5 A/C systems	546194-53970	A/C Maintenance	\$2,400	\$0	\$2,400
ASAP Gate Plus	Fence R&M	10/25/2017	Fence repair around Monterra	546025-53950	R&M-Fence	\$10,165	\$7,221	\$2,944
ASAP Gate Plus	Fence R&M	12/18/2017	Extra fences repairs - Bella Terra	546025-53950	R&M-Fence	\$4,500	\$0	\$4,500
ASAP Gate Plus	Fence R&M	1/15/2018	Repair fences at Corta Bella, Calvary Chapel and Capistrano	546025-53950	R&M-Fence	\$13,000	\$0	\$13,000
AT&I Systems	Gate - R&M	10/25/2017	Gates Preventative Maintenance	546034-53950	R&M-Gate	\$4,080	\$1,360	\$2,720
AT&I Systems	Gate - R&M	11/4/2017	Entry Gates maintenance	546034-53950	R&M-Gate	\$4,200	\$0	\$4,200
AT&I Systems	Gate - R&M	11/4/2017	Entry Gates control panel	546034-53950	R&M-Gate	\$6,600	\$0	\$6,600
AT&I Systems	Gate - R&M	1/15/2018	Repair hinges for all swing gates at Pine Island and Vista del Sol	546034-53950	R&M-Gate	\$11,550	\$0	\$11,550
Castle Group, LLC	Field Services	2/28/2017	Management Fees	534200-51320/ 534201-51302/ 534202-51302/ 534159-53970/ 546190-53970	Onsite Maintenance & Property Management / Attendant / Gym Equip Maint. / Janitorial Maint.	\$247,968	\$81,064	\$166,904
Comcast	Telephone/Internet Upgrade	10/25/2017	Comcast telephones & internet upgrade	541003-53975	Communication - Telephone	\$23,190	\$0	\$23,190
Creative Shades Solutions, Inc.	Playground/Dog Park	8/21/2017	Shades over playgrounds and Dog Park	568018-53985	Capital Reserve	\$67,500	\$19,687	\$47,813
East Coast Mulch	Mulch	12/18/2017	Mulch	546059-53960	R&M-Mulch	\$42,550	\$0	\$42,550
Eco Blue Aquatic	Lake & Wetlands Maintenance		Lake Maintenance	546366-53955	Lake & Wetlands Maintenance	\$28,320	\$9,440	\$18,880
Eco Blue Aquatic	Mitigation Maintenance		Mitigation Maintenance	546369-53955	Mitigation Maintenance	\$19,800	\$6,600	\$13,200
Eco Blue Aquatic	Pump repairs	1/15/2018	Replace aerator pumps in Lakes 15 & 18	546075-53955	R&M-Pump Station	\$6,400	\$6,400	\$0
Equator Landscaping	Landscaping	10/14/2016	Landscaping	546300-53960	Landscape Maintenance	\$252,252	\$125,370	\$126,882
Equator Landscaping	Landscaping	12/5/2017	La costa hedge replacement	546338-53960	Landscape Replacement	\$7,210	\$7,210	\$0

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Detailed Contract Schedule - (Approved / Committed)

January 31, 2018

Contractor / Vendor	Project/Service Category	Date Board Approved	Description of Project/Service	Account Code	Account Description	Annual Amount	Amount Spent	Amount Remaining
First Choice	Painting	10/25/2017	Splash pad equipment paint	546001-53970	R&M-General	\$1,751	\$1,751	\$0
The Gym Doc	Gym R&M	5/18/2015	Gym Source Preventative Maintenance	534159-53970	Gym Equipment Maintenance	\$2,100	\$700	\$1,400
Inframark	Management Services	10/25/2017	District Management Services	531027-51320	ProfServ-Mgmt Consulting Serv	\$51,529	\$15,929	\$35,600
Kent Security of Palm Beach Inc.	Security Services	10/19/2015	Security	534203-51320	Security	\$274,240	\$90,331	\$183,909
Magical Displays	Holiday Lights		2017 Christmas Seasonal Lighting	549028-53980	Misc-Holiday Lighting	\$8,650	\$4,325	\$4,325
Master Brick & Tile	Ramp Removal	12/18/2017	Removal of boat ramp	546001-53970	R&M-General	\$3,000	\$3,000	\$0
People's Choice	Walls - R&M	10/25/2017	Columns and Perimeter wall painting	568018-53985	Capital Reserve	\$20,870	\$5,218	\$15,653
People's Choice	Pressure washing		Pressure washing	546171-53960	R&M-Pressure Washing	\$61,980	\$20,660	\$41,320
Research Irrigation, Inc	Irrigation Maintenance		Irrigation Maintenance	546930-53960	Irrigation Maintenance	\$70,860	\$23,620	\$47,240
Rust Tech Services	Rust Control		Rust Control	546193-53960	Rust Control	\$9,600	\$3,200	\$6,400
Sousa Construction	Pavers	10/25/2017	Root barrier installation for pavers area in Corta Bella	546001-53970	R&M-General	\$7,850	\$0	\$7,850
Specialty Surfaces	Splash pad resurface	8/21/2017	Splash pad resurface	568018-53985	Capital Reserve	\$17,412	\$17,412	\$0
TBD	Pavers	8/21/2017	Pavers along NW 85th Dr in Corta Bella	568018-53985	Capital Reserve	\$10,000	\$0	\$10,000
Total Tropical Landscaping	Hurricane repairs	12/18/2017	Sod replacement ; Hurricane damage	549900-53985	Misc-Contingency	\$8,295	\$0	\$8,295
Tropical Touch Gardens Center, Inc.	Landscaping	7/19/017	Tree Trimming	546099-53960	R&M-Trees and Trimming	\$21,500	\$0	\$21,500
Tropical Plant and Pest Services	Pest Control		Pest Control	546367-53955	Pest Control-Midge Lake Banks	\$32,160	\$10,720	\$21,440
Tropical Plant and Pest Services	Pest Control	1/15/2018	Pest Control	546070-53960	R&M-Pest Control	\$100,000	\$25,640	\$74,360
Waste Management	Refuse Service		Refuse Service	543018-53975	Utility - Water	\$4,652	\$1,550.67	\$3,101
Total						\$1,478,221	\$495,102	\$983,119

MONTERRA COMMUNITY DEVELOPMENT DISTRICT
Detailed Contract Schedule - (Unapproved / Forecasted)

January 31, 2018

Contractor / Vendor	Project/Service Category	Description of Project/Service	Account Code	Account Description	Annual Amount
Creative Shades	Dog Park	Addtl permit cost for FREE dog park canopies	568018-53985	Capital Reserve	\$1,050
People's Choice	Painting projects	Additional columns and perimeter walls painting	568018-53985	Capital Reserve	\$43,135
People's Choice	Painting projects	Dog park painting	546001-53970	R&M-General	\$1,475
People's Choice	Painting projects	Clubhouse interior painting	546001-53970	R&M-General	\$8,350
People's Choice	Painting projects	Clubhouse exterior painting & dumpster	546001-53970	R&M-General	\$12,625
TBD	Landscaping	Landscaping	546300-53960	Landscape Maintenance	\$110,242
TBD	Hurricane repairs	Stake trees and removal after the Hurricane	549900-53985	Misc-Contingency	\$40,350
TBD	Hurricane repairs	Hurricane damage sod replacement	549900-53985	Misc-Contingency	\$8,400
TBD	Hurricane repairs	Hurricane damage replacement trees	549900-53985	Misc-Contingency	TBD
TBD	Hurricane repairs	Hurricane dead palm tree removal	549900-53985	Misc-Contingency	\$7,800
TBD	Hurricane repairs	Hurricane damage tree stump removal	549900-53985	Misc-Contingency	\$12,255
TBD	Office R&M	Office/MPR room & Billiards Room carpet replacement	546001-53970	R&M-General	\$3,694
TBD	Guardhouse R&M	Guardhouse tile replacement	546001-53970	R&M-General	\$3,150
TBD	Office R&M	Wood floor base and cabinets re install after flooring work	546001-53970	R&M-General	TBD
TOTAL					<u>\$252,526</u>

MONTERRA COMMUNITY DEVELOPMENT DISTRICT

Fund Balance Report - (Fiscal Year 2017-2023)

Description	Balance as of FY2017	Estimated Reserve Additions by Fiscal Year						Estimated Balance as of FY2023
		2018	2019	2020	2021	2022	2023	
Assigned Fund Balance								
Reserved Balances								
Operating Reserves	573,736	-	-	-	-	-	-	573,736
Clubhouse	41,338	39,316	-	50,000	50,000	50,000	50,000	280,654
Gates/Guardhouses	41,338	20,000	-	-	-	-	-	61,338
Hurricane	41,338	-	8,662	-	-	-	-	50,000
Irrigation System	41,338	13,348	50,000	50,000	50,000	50,000	-	254,686
Landscape	41,338	10,322	-	-	-	-	-	51,660
Lighting	20,669	10,322	-	-	-	-	-	30,991
Pools	41,338	10,322	-	15,000	-	-	-	66,660
Roads and Sidewalks	82,675	10,322	-	15,000	-	25,000	5,000	137,997
Security Features	41,338	20,000	-	-	-	-	-	61,338
Wall & Fence Perimeter	20,669	10,322	50,000	100,000	250,000	100,000	100,000	630,991
Total	\$ 987,115	\$ 144,275	\$ 108,662	\$ 230,000	\$ 350,000	\$ 225,000	\$ 155,000	\$ 2,200,052
All Other Fund Balances								
Unreserved Balance	7,429		-	-	-	-	-	7,429
Total	7,429	-	-	-	-	-	-	7,429
Cummulative Total	\$ 994,544	1,138,819	1,247,481	1,477,481	1,827,481	2,052,481	2,207,481	2,207,481